



Cancellation Policies

Presbytery Events

In the event of a severe weather forecast which would make traveling hazardous, in-person Presbytery-wide events may be cancelled, rescheduled for another date, or held electronically. A decision to cancel/postpone/hold electronically will normally be communicated to participants no later than three hours before the time when the meeting or event is scheduled to begin. A decision to cancel/postpone/hold electronically other Presbytery-wide events will be made by the person or group with responsibility for the event.

Committees, Teams and Working Groups

For meetings scheduled to be held in person, decisions to cancel/postpone/hold electronically meetings will be made by the convener of the group. The convener will be responsible for notifying members of the group and for making sure that the Presbytery staff know about the cancellation/rescheduled date/move to an electronic meeting.

Notification of Cancellation

Notification methods may include the following, as appropriate to the event being cancelled/postponed/held electronically:

- E-mailing groups and/or registered individuals
- Posting the notice on the Presbytery webpage (<http://www.pbygenva.org/>)
- Posting an announcement on the 13WHAM website, as well as on their TV and radio stations (<http://www.13wham.com/>)

This policy will be posted on the Presbytery website and will be widely distributed to the Presbytery.