



Presbytery of Genesee Valley

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WEBSITE: www.pbygenva.org

The Stated Meeting of the Presbytery of Genesee Valley was held electronically via Zoom on Tuesday, July 27, 2021 at 6 p.m. Presbyters were invited to attend one of the following two pre meetings which were offered at 5:00 p.m.: ROC SALT Actions, Presbytery Reopening Strategies.

CONSTITUTION

Moderator Rev. Sue Thaine (Albion) called the meeting to order at 6:00 pm, a quorum being present. Moderator Thaine offered an opening prayer. A video of the staff of Camp Whitman was shown. The Moderator explained, going forward, the Moderator and Clerk should be addressed as such. The terms “Madam” or “Mr.” should no longer be used with these titles.

CONGREGATIONS: MINISTERS & COMMISSIONERS (CM = Corresponding Member; CP = Commissioned Pastor)

CONGREGATION	MINISTER	COMMISSIONER(S)	CONGREGATION	MINISTER	COMMISSIONER(S)
Albion, First	Sue Thaine		Lyndonville	CP Martha Mitchell	Marsha Wenhold
Attica, First			Medina, First	William Wilkinson	
Avon, Central (2)			Mendon		Philip Kellogg
Barre Center	EX- Barbara Tipton	Miike Thaine	Mt. Morris, United	—	
Batavia, First)	Roula Alkhoury		Mumford, First (2)	CP Roger Estes	
Bethany	EX-Bob Spratt		North Bergen		
Brockport, First	—		Nunda, Trinity		
Byron, First	Jim Renfrew	Ruth Andes	Ogden	—	Pat Everett
Caledonia, First (2)	Vinod Gnanaraj		Ossian, First	—	
Chili, First (2)	EX- Brandi Wooten		Parkminster	—	
Christ Clarion	EX-CP Mark McDaniel		Penfield		Mindy Schaffer
Corfu United	—	Patty Miles	Perinton	Laura Fry	Mark Stevens
Covington United (2)	Christine James	Ann Shephard	Perry, Brick		
Dansville	EX- Marcia Reiff	Janis Lewis	Pike Community		
Downtown	Laurie Tiberi		Pittsford, First	Aaron Neff Erin Jacobson	Judith Van Dom Barbara Smith
East Avon, First (2)			Roch. Korean	Young Jun Kim	
East Bethany	CP John Goehle		Scottsville, Union (2)	Kevin Hershey	Jackie Coates Donald Tubman
Elba, First	EX—Barbara Tipton		South	EX—Deb Swift	Nancy Rice
Gates	EX-Laura Bachmann	Tom Brewer	Sparta, First	—	
Geneseo, Central (2)	EX-Nancy Lowmaster	Charlotte Torres	Stone, Bergen		Deborah Godlove
Groveland Fed.			Summerville	EX—Elaine Loggi	Mary Haverfield
Holley, First	—	Don Welch	Third (3)	Tedd Pullano	Ralph Carter Rick Pamelee
Honeoye Falls (2)	Kirk Baker		Trinity Emmanuel (2)		Joyce Miller Roger Miller
Irondequoit	EX- Nathan Mochizuki		Tuscarora, First		
John Calvin		Ellen Best	Twelve Corners		Ardeth Houde
John Knox	CM Alan Dailey	Priscilla Thomas	Victor, First	Nicholas Dorland	
LeRoy, First			Warsaw United		
Lima (2)	David Kilgore		Webster	CM Philip Davis	Anita Brocker
Livonia (2)		Lori Shipman	York, United (2)	Michelle Sumption	Bonnie MacLeod Barbara Miller

MINISTERS IN VALIDATED MINISTRIES / MINISTERS AT LARGE / MINISTERS HONORABLY RETIRED
(VM = Validated AL = At-large HR = Honorably Retired IA =Inactive)

Present:

Louise Armstrong (HR)	Michael Fry (AL)	Ray Lindquist (HR)
Viktoria Berlik (AL)	Carolyn Grohman (HR)	Carol Ann Strawbridge (HR)
Bruce Boak (HR)	Judy Lee Hay (HR)	Tom Taylor (HR)
Eileen Borduin Vanderzwan (AL)	Bill Hockey (HR)	Jim Widboom (HR)
Jeff Falter (AL)	Bob Kaiser (HR)	Pat Youngdahl (HR)
Roderic Frohman (HR)	Ernest Krug (HR)	
	Lisa Lancaster (HR)	

Excused:

Nadine Mullin (VM)
Stephanie Sauve (AL)
Anne Waasdorp (HR)
Conley Zomermaand (HR)

ADDITIONAL ELDER COMMISSIONERS / CERTIFIED CHRISTIAN EDUCATORS (Appointed by Presbytery to correct elder-clergy imbalance)

Present:

Kathy Coons (Gates)	Barbara James (Summerville)	Karen Pryor (Third)
Mary Cowden (Third)	Peter Judd (Perinton)	Susan Orr (Trinity)
Janette Henderson (Pittsford)	Lea Kone (Downtown)	Sue Tedesco (COW)
Betty Iwan (Third)	Bob Mecredy (Pittsford)	Kay VanNostrand (Lyndonville)

Excused:

Linda Badger Becker (Gates)

CORRESPONDING MEMBERS ENROLLED FOR THIS MEETING (others noted under "Congregations"):

None

REGISTERED VISITORS including PRESBYTERY STAFF and COMMISSIONED PASTORS not serving churches:

Cheryl Battaglia (Staff)	George Gotcsik (Third)
Lisa Bennett (Staff)	Donna Metherell (Ogden0)
Gordon Chapman (Ogden)	

SUMMARIES FOR EACH MEETING	Jan 26	Feb 9	April 24	June 15	July 27
Total Minister Members of Presbytery	113	113	110	111	111
Total Minister Commissioners Present	53	21	38	23	35
Total Elder Commissioners Present	68	41	46	25	46
Parity (expressed in terms of Elders, + or -)	+15	+20	+8	+2	+11
Total Churches Unrepresented by Elders	21	31	30	41	32
Total Churches Unrepresented by Elders and Pastors	6	21	16	35	16
Total Registered Visitors	10	7	15	6	7
TOTAL REGISTERED ATTENDANCE - 2021	131	69	99	54	88

INTRODUCTORY BUSINESS

Approval of Docket

Upon motion, the Presbytery **VOTED** by poll vote to approve the following docket as amended to indicate that the order of business would be slightly changed and that there would be no Big Picture Report on the Matthew 25 Initiative:

- 5:55 p.m. Announcements**
- 6 p.m. Call to Order and Opening Prayer**
- Video Intro of Whitman Staff
- Introductory Business**
- *Declaration of Quorum*
 - *Greeting New Commissioners*
 - *Enrollment of Corresponding Members* **Sue Thaine**
 - *Approval of Docket*
 - *Privilege of the Floor*
- Consent Agenda**
- *Lifting of Motions for Discussion*
- Call for New Business**
- 6:20 p.m. Grants Working Group Report** **Kevin Hershey**
- 2021 Grant Awards
- 6:30 p.m. Committee on Ministry Report** **Kirk Baker**
Donna Metherell
Gordon Chapman
- Attestation of the Dissolution of the Call between Rev. Tedd Pullano and Ogden Pres
 - Designated Term Pastor Procedure revision
 - Commissioning of John Goehle to E. Bethany
- 6:55 p.m. Committee on Representation Report** **Erin Jacobson**
- Election of Moderator & Moderator Elect
 - Installation of Moderator & Moderator Elect
- 7:10 p.m. Big Picture Team Report - Part 1** **Lea Kone**
- Matthew 25 Initiative
 - ROC SALT actions
- 7:35 p.m. Transitional Leader Report** *with breakout rooms* **Susan Orr**
- 7:55 p.m. Big Picture Team Report - Part 2** **Lea Kone**
- Presbytery On-site Gatherings & related motions
- 8:10 p.m. Three Key Things to Take Home** **Jim Renfrew**
- 8:15 p.m. Evening Vespers from Camp Whitman**
- 8:30 p.m. Adjourn with Benediction**

Greeting New Commissioner

The Moderator welcomed a new commissioner, Rick Parmelee (Third).

Privilege of the Floor

The Presbytery **VOTED** by poll vote to grant privilege of voice to non-commissioners for the purpose of participating in reports.

Consent Agenda

The purpose of a consent agenda is to enable a governing body to deal with routine business expeditiously, thus freeing time for other activities. Opportunity was given for presbyters to lift items from the Consent Agenda for later consideration. None were lifted.

The Presbytery **VOTED** by poll vote to approve the Consent Agenda as follows:

CONSENT AGENDA: Items for Presbytery's Action

The Stated Clerk moves that the Presbytery:

(Minutes)

Approve the Minutes of the April 24, 2021, stated meeting of the Presbytery of Genesee Valley held via Zoom.

Approve the Minutes of the June 15, 2021 special meeting of the Presbytery of Genesee Valley held via Zoom.

(Treasurer's Report)

Receive the Treasurer's Report, month ending June 30, 2021.

See Appendix A: Balance Sheet as of June 30, 2021

See Appendix B: Operating Statement as of June 30, 2021

See Appendix C: Mission and Per Capita Apportionment

Receive the report of the Presbytery of Genesee Valley 2019 Review Summary dated February 27, 2021 as conducted by Heveron & Company, Certified Public Accountants.

See Appendix D: Presbytery of Genesee Valley Review Summary, December 31, 2019

(Revisions to the Policies & Procedures Manual)

Approve the revisions to the Policies & Procedures Manual as recommended by the Big Picture Team, including:

1. Removal of language regarding a Pastoral Care Support and Procedures Manual
[NOTE: Although it was intended for this Manual to be created with the new Presbytery structure, the Pastoral Care & Development Committee has since determined that the information that would be included is ever-changing, and therefore a Manual is not practical.]
2. The implementation of actions previously taken by Presbytery but not revised in the Manual, plus additional language that describes current practices.
See Appendix E: Policies & Procedures Manual, revisions recommended July 27, 2021
3. Revised Personnel Committee description
See Appendix F: Personnel Committee

(Whistleblower Policy)

Approve the revised Whistleblower Policy as recommended by the Big Picture Team.

See Appendix G: Whistleblower Policy rev. 7-27-21

(Henritzy Fund)

Approve moving the funds located in designated line #3110A Henritzy Fund into the Ministry Candidates Aid Fund (designated line #3110) as requested by the Committee on Preparation for Ministry and recommended by the Board of Trustees. [NOTE: The Henritzy Fund was established in 2005 as an unrestricted fund and has had no activity since its inception. Further information on the original gift was not able to be located. Heveron & Company has approved this action.]

(Members of Big Picture Team)

Approve the following additions to the Membership of the Big Picture Team:

1. A member from the Personnel Committee to the Big Picture Team. [Note: This practice was begun in January 2019 but a formal revision to the Policies & Procedures Manual was not implemented.]

2. A member of the Pastoral Care & Development Committee. [NOTE: A member from PCD served on BPT in an interim basis during the recent staff transition. This addition was found to be helpful for understanding and communication.]
Upon Presbytery approval, the appropriate revisions to the Policies & Procedures Manual will be made.

(Committee on Representation / Membership)

Elect the following to serve on the Committee on Representation, Class of 2024, upon recommendation of the Big Picture Team:

- TE Erin Jacobson (Pittsford)
- RE Sarah Noble Moag (Covington)

(Committee on Representation /Nominations)

Elect, by recommendation of the Committee on Representation, the following persons to service on the following committees:

Budget Development and Oversight Committee

- TE Carin Farmer (Avon Central) 2022
- TE David Kilgore (Lima) 2024
- RE Sam King (Downtown) 2024

Camp Whitman Advisory Team

- Vacancy (2024)

Committee on Ministry – Class of 2024

- TE Twyla Boyer (Penfield)
- RE Kathy Coons (Gates)
- RE Bill Haake (Scottsville)
- TE Lisa Lancaster (HR)
- RE Mark McDaniel (Christ Clarion)
- TE William Wilkinson (Medina)
- TE vacancy
- RE vacancy

Committee on Preparation for Ministry – Class of 2024

- TE Val Fowler (HR)
- RE Ann McMican (Third)

Pastoral Care and Development

- RE Janet Flynn (Caledonia) 2024
- RE Kevin Gardner (Albion) 2024
- TE Young Jun Kim (Rochester Korean) 2024
- RE Martha Mitchell (Lyndonville) 2022
- RE vacancy (2023)

Personnel

- TE Michelle Sumption (York) 2022

Trustees – Class of 2024

- RE Ed Daniel (Perinton)
- RE Jim Pochodylo (Third)
- TE vacancy (2024)

CONSENT AGENDA: Items for Presbytery's Information

Stated Clerk Information Items

(Matthew 25 Churches in the Presbytery)

Each of the following congregations have submitted paperwork to be a Matthew 25 church:

Chili	John Knox
East Bethany	Medina
Gates	Mt. Morris
Geneseo	South

The necessary paperwork to declare the Presbytery of Genesee Valley as a Matthew 25 Presbytery has been completed. As of June 15, 2021, there are 69 Matthew 25 Presbyteries and 846 Matthew 25 Congregations.

(Anniversaries)

The following are the significant anniversaries of congregations that occur in 2021 (listed in 25-year increments):

50 years (1971)

Trinity Emmanuel Presbyterian Church, Rochester, NY

100 years (1921))

Summerville Presbyterian Church, Rochester, NY

(Ordinations / Installations)

The ordination and installation of Rev. Christine James was held on June 20, 2021 at Covington United Presbyterian Church, Pavilion, NY with one change to the Administrative Commission: Elder Janis Lewis (Dansville) served in place of Elder Susan Orr (Trinity Emmanuel) who had a family urgency.

(Committee on Preparation for Ministry)

The Committee appointed TE Walter Stuber and RE Janette Henderson (Pittsford) to serve as ordination exam readers for 2021-2022.

(Schedule: BIG PICTURE TEAM (BPT) & PRESBYTERY: 2021 Meetings)

- BPT – Monday, August 16, 2021 5 pm via Zoom
- BPT – Monday, September 27, 2021 6 pm
- PRESBYTERY – Saturday, October 23, 2021 at 10 am
- BPT – Monday, November 29, 2021 at 6 pm

CALL FOR NEW BUSINESS

None

GRANTS WORKING GROUP REPORT

Rev. Kevin Hershey (Scottsville) gave the report for the Working Group. Rev. Hershey noted the grant categories were modified this year due to the needs created by the pandemic. The three grant types are: Collaborative, New Life and Peacemaking. He invited anyone interested in joining this Working Group to contact him. The 2021 grants approved by the Working Group are as follows:

(2021 Collaborative Ministry Grants)

He explained these grants are intended to support any two-or-more groups that are partnering for ministry.

Collaborative Online Worship – Harvest Neighborhood

Amount Awarded: \$3000

Ever since March 22, 2020, the Presbyterian churches in Albion, Lyndonville, Medina, Barre Center, and the Baptist church in Albion have been collaborating on creating online worship services for their communities

of faith. The short-term need to worship remotely during the pandemic turned into an incredible opportunity to reach people far beyond their communities with the Gospel. The grant funds will be used to help pay for the production and musical costs associated with creating digital content.

Los Samaritanos – A Byron/Batavia Coalition of Churches

Amount Awarded: \$3000

Started back in 2019, this collaborative effort by Batavia Presbyterian Church, Byron Presbyterian Church, and local Catholic and United Church of Christ congregations assists individuals being released from the Buffalo Federal Detention Center in Batavia. The coalition provides these individuals (many of whom don't speak English) with food, clothing, and shelter as well as help navigating the public transportation system. The grant funds will go towards the cost of motel accommodations, meals, bus tickets, and "dignity bag" supplies.

Building Relationships – Gates Presbyterian Church and the YWCA

Amount Awarded: \$500

Gates Presbyterian Church has partnered with the YWCA to serve the local community. The grant funds will go toward a yearly carnival for YWCA families and a bi-monthly story and craft-time to bring church and YWCA families together to build relationships.

Arts and Enrichment – Third Presbyterian Church and Wilson Commencement Park

Amount Awarded: \$3000

The Art and Enrichment Program is a collaboration between Third Presbyterian Church and Wilson Commencement Park that offers educational and cultural extracurricular activities to children from low-income, single-parent families. The grant funds will be used to cover the cost of 10 bus trips to educational or cultural sites in Rochester.

Let's Talk About It – Teen Empowerment and DUPC

Amount Awarded: \$3000

Teen Empowerment is working to educate young people about the history of racism against the residents and business owners of Clarissa Street in Rochester and empower young people to repair the future. The grant funds will be used to help pay for a public exhibition, create curriculum to go along with the film Clarissa Uprooted, and support community conversations, some of which will be hosted by Downtown United Presbyterian Church.

Tiny Home Village – REACH Advocacy, Inc. and Penfield Presbyterian Church

Amount Awarded: \$3000

REACH is creating a solution to homelessness in Rochester by building nine permanent tiny homes on foundations to provide stable, safe, affordable housing. Penfield Presbyterian will support the new residents of these tiny homes through fundraising and donations as well as mentoring. The grant will help to cover the cost of this nearly \$1,000,000 project.

(2021 New Life Grants)

These grants are focused on congregations that are trying to live into something that is very new to them or seeks to engage their church with a place, people, or ministry that they have never engaged before. God meets new needs with new ways of living through us, and we want to support this.

CrossLink – South Presbyterian Church

Amount Awarded: \$750

During the height of the pandemic, South discovered a need to create DVDs of their worship services to send to its members. A greater need in this ministry has emerged to serve its families with loved ones who have mobility limitations as well as to reach out into nursing homes and care facilities that do not have spiritual life staff or resources. The grant funds will be used to pay for equipment and supplies.

Reaching Out – First Presbyterian Church of Livonia

Amount Awarded: \$1000

During the COVID-19 pandemic, the church discovered that they were reaching a diverse population outside their congregation through their digital ministry. The grant funds will be used to upgrade their equipment and purchase social media advertising in order to broaden and deepen their new-found ministry to their community.

WPC Technology Is Best When It Brings People Together – Webster Presbyterian Church

Amount Awarded: \$500

The church discovered the need to move its ministry online during the pandemic. Online ministry is not only a continued need, but it is creating new opportunities for ministry within the church. The grant funds will go toward digital service costs and stipends for volunteers and speakers.

Community Corn Festival – Brick Presbyterian Church

Amount Awarded: \$1000

In an effort to serve the community of Perry, the church will be hosting a free Corn Festival with music, games, activities, and corn-themed food on August 28, 2021. The grant funds will be used to help cover the cost of advertising and supplies.

(2021 Peacemaking Grants)

The Presbyterian Church of South Sudan

Amount Awarded: \$500

Peacemaking grants go toward initiatives creating restorative justice and addressing oppression. These grant funds will be used to support the Presbyterian Church of South Sudan, which is building churches and training leaders for the Murle people living as refugees in Uganda.

COMMITTEE ON MINISTRY REPORT

(Commissioning of CP John Goehle to East Bethany)

Rev. Kirk Baker (Honeoye Falls), a member of Committee on Ministry, led the presbyters in the commissioning liturgy service for CP John Goehle who will serve as pastor at East Bethany Presbyterian Church. He asked John the constitutional questions to which John responded affirmatively. Rev. Baker offered a closing prayer and formally welcomed John.

(Designated Term Pastor Procedures)

Rev. William Wilkinson (Medina) explained the Committee on Ministry (COM) has revised the COM Handbook to include an amended policy concerning pastors called for a designated term. He indicated the policy changes were approved by COM and are presented to this meeting as information. Changes include: (i) pastors are selected by a church for a designated term rather than the pastor being deemed a “designated” pastor, (ii) pastors selected for a designated term will be installed, (iii) the requirement that the COM must provide a specific number of candidates to a nominating committee has been eliminated.

(Attestation of Dissolution of the Call between Rev. Tedd Pullano and Ogden Presbyterian Church)

Elders Gordon Chapman and Donna Metherell from Ogden Presbyterian Church attested to the ministry of Rev. Tedd Pullano and to the dissolution of the pastoral relationship between the church and him effective June 13, 2021. Rev. Kirk Baker offered a prayer of thanksgiving for Rev. Pullano’s ministry.

Actions taken on behalf of the Presbytery

Acting on behalf of the Presbytery, the Committee **VOTED** to:

(Moderator Appointments)

1. **Downtown - Appoint** Rev. Laurie Tiberi (VM) as Moderator of Session effective July 5, 2021.
2. **East Bethany – Appoint** CP John Goehle as Moderator of Session effective May 12, 2021.
3. **Third - Appoint** Rev. Rod Frohman (HR) as Moderator Session effective June 1, 2021.
4. **Ogden- Appoint** Rev. Robert Kaiser (HR) as Moderator Session effective June 13, 2021.

Actions taken by COM reported to Presbytery for information

Third - Approved the Covenant Agreement with Rev. Rod Frohman (HR) as full time Temporary Head of Staff effective June 1 – December 31, 2021, upon the following Terms of Call:

Cash Salary	\$43,750.00
Housing Allowance	\$ included in #1
Utilities	\$ included in #1
Medical Reimbursement Acct	<u>\$ 4,375.00</u>
Effective Salary	\$48,125.00
Social Security Offset	\$ 3,347.00
PC(USA) Benefits Plan	\$ 5,250.00
Travel/Prof Allowance	\$ 1,750.00
Total Compensation	\$58,472.00
Annual Vacation:	20 days, including 4 Sundays
Sick Leave:	1 day/mo cumulative

Third - Approved the Covenant Agreement with Rev. Tedd Pullano as full time Stated Supply Associate Pastor effective June 15, 2021, upon the following Terms of Call:

Cash Salary	\$28,000.00
Deferred Compensation	included in #1
Housing Allowance	\$28,000.00
Utilities	\$ 6,000.00
Medical deductible plan	<u>\$ 6,000.00</u>
Effective Salary	\$68,000.00
Social Security Offset	\$ 4,743.00
PC(USA) Benefits Plan	\$25,160.00
Cont Ed/Study Leave	\$ 800.00
Travel/Prof Allowance	\$ 1,500.00
Total Compensation	\$100,203.00
Annual Leave & Vacation Time:	30 days, including 5 Sundays
Cont Ed/Study Leave:	2 weeks
Sick Leave:	1 day/mo cumulative

East Bethany – Approved the Commissioned Pastor Covenant Agreement with Elder John Goehle as part time Temporary Supply Pastor (33%) effective May 9, 2021 – September 12, 2021, upon the following Terms of Call:

Cash Salary	\$5,500.00
Effective Salary	\$5,500.00
Social Security Offset	\$ 420.75
Cont Ed/Study Leave	\$ 100.00
Travel/Prof Allowance	\$ 525.00
Total Compensation	\$6,545.75
Leave & Vacation Time:	4 days, including 1 Sunday
Cont Ed/Study Leave:	1 week
Sick Leave:	1 day/mo cumulative

Mumford – Approved the Commissioned Pastor Covenant Agreement with Elder Roger Estes for part time (50%) effective January 1, 2021, upon the following Terms of Call:

Cash Salary	\$13,686.00
Housing Allowance	\$ 7,187.00
Utilities	<u>\$ 1,586.00</u>
Effective Salary	\$22,459.00
Social Security Offset	\$ 1,718.00
Cont Ed/Study Leave	\$ 800.00
Total Compensation	\$24,977.00
Annual Leave & Vacation Time: 30 days	
Cont Ed/Study Leave:2 weeks	
Sick Leave: 1 day/mo cumulative	

Brick/Perry– Approved the Commissioned Pastor Covenant Agreement with Elder Lynn Burdick for part time (50%) effective May 1, 2021, upon the following Terms of Call:

Cash Salary	\$19,108.00
Effective Salary	\$19,108.00
Cont Ed/Study Leave	\$ 800.00
Travel/Prof Allowance	\$ 3,811.00
Total Compensation	\$23,719.00
Annual Leave & Vacation Time: 30 days, including 5 Sundays	
Cont Ed/Study Leave:2 weeks	
Sick Leave: 1 day/mo cumulative	

Downtown - Approved the Covenant Agreement with Rev. Laurie Tiberi (VM) as full- time interim pastor effective July 5, 2021 upon following Terms of Call:

Cash Salary	\$40,000.00
Housing Allowance	<u>\$30,000.00</u>
Effective Salary	\$70,000.00
Social Security Offset	\$ 5,355.00
PC(USA) Benefits Plan	\$ 7,000.00
Non PC(USA) Health Plan	\$ 4,984.00
Cont Ed/Study Leave	\$ 2,000.00
Moving Expenses	\$ 1,500.00
Travel/Prof Allowance	\$ 5,000.00
Total Compensation	\$95,839.00
Annual Leave & Vacation Time: 36 days, including 6 Sundays	
Cont Ed/Study Leave: 2 weeks	
Sick Leave: 1 day/mo cumulative	

Ogden – Received the Dissolution Agreement and Separations Ethics Covenant with Rev. Tedd Pullano effective June 13, 2021, as approved at a congregational meeting held on May 30, 2021, which include the following terms:

SECA Allowance:	\$2,020.85
Compensation: unused vacation time:	<u>\$1,414.28</u>
Total Financial Package:	\$3,435.13

Pittsford - Approved the Covenant Agreement with Rev. Erin Jacobson as full time Temporary Supply Associate Pastor effective September 1, 2021, upon the following Terms of Call:

Cash Salary	\$25,865.00
Housing Allowance	<u>\$28,800.00</u>
Effective Salary	\$54,665.00
Social Security Offset	\$ 4,181.87
PC(USA) Benefits Plan	\$20,226.05
Cont Ed/Study Leave	\$ 800.00

Car reimbursement	\$ 4,200.00
Travel/Prof Allowance	\$ 4,716.00
Total Compensation	\$88,788.92
Annual Leave & Vacation Time: 36 days, including 6 Sundays	
Sick Leave: 1 day/mo cumulative	

Exit Interviews - Received the following reports:

- **Webster** – An Exit Interview with Rev. Eileen Borduin Vanderzwan was conducted by Elder Linda Badger Becker, Rev. Tom Taylor and Rev. Marcia Reiff on May 26, 2021.
- **Holley**– An Exit Interview with Session was conducted by Elder Mary Haverfield and Rev. Carol Anne Strawbridge on May 5, 2021, and an Exit Interview with Rev. Tom Gardner was conducted by Elder Mary Haverfield, Rev. William Wilkinson and Elder Bill Haake on May 13, 2021.
- **Third** – An Exit interview with Rev. Dr. Conley Zomermaand was conducted by Rev. Tom Taylor, Rev. Louise Armstrong, Rev. Marcia Reiff and Rev. Bruck Boak on May 19, 2021.
- **Victor**- An Exit interview with Rev. Colin Pritchard was conducted by Elder John DeHority, Elder Bill Haake, and Rev. Victoria Berlik on May 6, 2021.

(Policy on Calling an Installed Pastor for a Designated Term)

Approved a revised policy which outlines the criteria and process for calling an installed pastor for a designated term per G-2.0504a of the Book of Order. A copy of the policy will be included in the COM Handbook.

(Congregational Transitions)

Mendon – Upon request of the Session and in consultation with the Big Picture Team and Moderator Sue Thaine, the Committee on Ministry **appointed** a Discernment Team to guide a process of prayer and discernment to determine whether the congregation will remain in relationship with the Presbytery and PC(USA). The members of the Team are: Rev. Carin Farmer (Avon Central); Elder Connie Kellogg (Mendon); Elder Kevin Koek (Mendon), Rev. Ernest Krug (HR); Rev. Stephanie Sauvé (HR); Elder Mike Torpey (Mendon).

COMMITTEE ON REPRESENTATION REPORT

Rev. Erin Jacobson (Pittsford) thanked the committee for their work in finding individuals to agree to serve on the various committees of the Presbytery. She noted there still are vacancies in committees which require Teaching Elders and asked anyone interested in serving to contact her.

The Presbytery **VOTED** by poll vote to elect the following for the term August 1, 2021 – July 31, 2022:

Moderator: RE Lea Kone (Downtown)

Moderator-Elect: TE Michelle Sumption (York)

Rev. Sue Thaine led the installation service for the Moderator and Moderator-Elect. She asked the constitutional questions to which each responded affirmatively. She then offered a prayer.

The Presbytery **VOTED** by poll vote to ordinarily approve the practice of inviting the Moderator and Moderator-Elect to serve as the commissioners at General Assembly, with the previous Assembly's alternates as secondary pool.

BIG PICTURE TEAM REPORT – PART 1

Elder Lea Kone (Downtown) reported that the Big Picture Team elected Rev. Laurel Nelson (VM) as chair for the term August 1, 2021 – July 31, 2022. Presbytery **VOTED** on the following recommendations from the Big Picture Team:

(Sale of Calvary St. Andrews building)

Approve the recommendation of Presbytery Trustees that the Presbytery of Genesee Valley sell to Patrick Dutton the premises known as 68 Ashland Street/95 Averill Avenue/58 Hickory Street in the City of Rochester, Monroe County, in the City of Rochester, New York (tax account 121.63-1-17 & 121.63-1-36), being property improved by a church building formerly used by Calvary St Andrews Presbyterian Parish before the dissolution of the church corporation. Such sale shall take place in accordance with a Purchase and Sale Agreement between Patrick Dutton and the Presbytery of Genesee Valley (as successor owner to Calvary St Andrews Presbyterian Parish) dated on or about June 15, 2021, which Purchase and Sale Agreement provides for a sale price of \$349,000 and with such contingencies, terms and conditions as are set forth in such Agreement. This sale shall be subject to approval by a Justice of the Supreme Court of the State of New York, as provided by New York State law.

Approve the creation of a Matthew 25 Designated Fund, the purpose of which will be to focus on mission opportunities concerning racial and income disparities in Rochester NY.

See Appendix H: Matthew 25 Fund

Presbytery **VOTED** to approve a proposed amendment to the recommendation to distribute 35% of the net proceeds to the South Wedge Food Program (SWFP). The amendment is to gift 10% of the proceeds to SWFP and to create a fund with the remaining 25% to be held by Presbytery for distribution to SWFP over a period of years. If at any time the SWFP is not viable, other food programs would be eligible to receive funding. A second proposed amendment which would require distributions from the new food ministry fund be restricted to food programs within the city of Rochester NY was defeated. Presbytery then **VOTED** to:

Approve the following distribution of the net proceeds from the sale of the Calvary St. Andrews building, to be paid after payment of expenses of the sale and the outstanding loan from Presbytery Loan Program:

35% to the Matthew 25 Fund (to be formed)

10% to the South Wedge Food Program

25% to the food ministry fund of the Presbytery (to be formed)

20% to Westminster Fund (for funding of chaplaincy at Rochester Presbyterian Home)

10% to Genesee Valley Fund

The Big Picture Team was directed to develop the policy and procedures for the new food ministry fund and to present their recommendations to the Presbytery for consideration at the October 2021 Presbytery meeting.

Actions taken by Big Picture Team reported to Presbytery for Information

(Healthier Congregations Team)

Approved the request of the Healthier Congregations Team (HCT)'s Coordinating Council to no longer be an elected committee of the Presbytery.

[Note: Currently, five members of the HCT Working Groups comprise the Coordinating Council that serves to coordinate and communicate the work of the Team. Since the HCT Coordinating Council is an oversight body and prefers the flexibility of membership, it seeks to no longer be bound by nominations and term limits. The Policies & Procedures Manual does not include language regarding the elected status of the HCT Coordinating Council, therefore a change in procedure does not require action by Presbytery.]

(Perry Brick Presbyterian Church -Sale of Manse)

Approved the recommendation of Presbytery Trustees that the Presbytery of Genesee Valley, Inc. sell to Courtney and David Jorgensen ("Buyers") the premises known as 47 Grove Street in the Town of Perry, Wyoming County, New York (tax account 564201-088-019-0006-026-011-0000), being property improved by a one family dwelling with two car garage, and being the manse associated with the Perry Presbyterian Church. Such sale shall take place in accordance with a Purchase and Sale Agreement between the parties dated on or

about February 9, 2021, which Purchase and Sale Agreement provides for a sale price of \$148,500, with Seller's Concessions of \$8,500 and with such contingencies, terms and conditions as are set forth in such Agreement. This sale shall be subject to approval by a Justice of the Supreme Court of the State of New York, as provided by law.

(Perry Brick Presbyterian Church - Grant Application)

Endorsed the Brick Presbyterian Church, Perry, NY's "Application for the Use of Restricted Funds" for the amount of \$1000 to PC(USA) General Assembly Mission. The purpose is to establish a fund to respond to local tragedies in their community, including development of a team of congregation members to manage and distribute such fund. The Application requires recommendation by Presbytery and the Synod.

(Website Working Group)

1. **Approved** the recommendation of the Website Working Group that the Presbytery migrate to the In-C database system and cancel its current subscriptions with Breeze and Faith Life/Servant Keeper. The annual cost of In-C is \$4,200. There is also a one-time \$3,000 implementation fee.
2. **Approved** the recommendation of the Working Group that the implementation fee and the annual fee for 2021 (prorated for 6 months to approx. \$2,100 or less), be fulfilled from the \$5,050 funds (line #7759b) that were dedicated to website redesign. [Note: The full annual cost of the database (\$4200) will need to be included in the 2022 budget].

(Big Picture Team Convener)

Elected Rev. Laurel Nelson (VM) Convener of the Big Picture Team effective August 1, 2021.

(Inclusivity)

Encouraged gender neutrality by discouraging use of titles (Mr. or Madam) when addressing the Moderator of Presbytery, instead simply using the term "Moderator."

TRANSITIONAL LEADER /STATED CLERK REPORT

Susan Orr quoted from an article by Chip Hardwick entitled "The Post Pandemic Church in the Great Virtuality" which appeared in the *Presbyterian Outlook*. The article indicates that there are three dynamics affecting the church today: social media, internet availability and the pandemic. She indicated the Big Picture Team's recommendation to continue having Presbytery meetings via Zoom is a result of these dynamics. She presented the following statistics regarding Presbytery meeting attendance averages for the past two years (2019 being in person meetings and 2020 being meetings via Zoom).

- Meeting attendance: 2020: 114; 2019: 88
- Elder Commissioners attendance: 2020: 50; 2019: 34
- Congregations' attendance: In 2019, out of 58 congregations, we averaged 24.5 congregations not represented at Presbytery meetings. In 2020, we averaged 15.5 congregations not represented.

The presbyters then went to Zoom break out rooms to discuss the question: "what do you think is going to happen with churches after the pandemic? "

BIG PICTURE TEAM REPORT – PART 2

(Presbytery Meetings)

Elder Kone (Downtown) reported that the results of surveys of presbyters indicate there is a preference for electronic meetings. Susan Orr indicated that attendance by teaching elders and elder commissioners as well as participation by churches increased when Presbytery met virtually. The Presbytery then **VOTED** to approve the following recommendations of the Big Picture Team:

1. **Approve** all business meetings of the Presbytery be held electronically.

2. **Approve** the following change to the office hours effective September 7, 2021, with the proposed staffing noted:
Office hours: Tuesday – Thursday, 9:00 am – 4:00 pm, or by appointment
Staffing:
 - Lisa Bennett, Communications Coordinator, Tuesday – Thursday during office hours
 - Cheryl Battaglia, Financial and Program Administrator, 2 days/week (days to be determined)
 - Susan Orr, Transitional Leader/Stated Clerk, 2 days/week (days to be determined)
 - Kathy Coons, Journal Clerk – will be in the office on as needed basis.
3. **Empower** committees and teams of the Presbytery to determine the format of their meetings going forward, whether electronically or on site.

(On Site Gatherings)

Rev. Jim Renfrew (Byron), member of the Relationships Working Group, noted the Big Picture Team recognizes the need for in-person gatherings for presbyters, especially if Presbytery meetings are to be held electronically. Rev. Renfrew reported on ideas being discussed by the Working Group. He announced there will be a social gathering on September 25, 2021 at Stokoe Farms in Scottsville. This will include a meal, harvest activities and a worship service led by Rev. Rosemary Mitchell.

FOUR THINGS TO TAKE HOME

Rev. Jim Renfrew (Byron) listed the following highlights from this meeting:

1. The Grants Group has provided great support to initiatives of the congregations.
2. The Big Picture Team's recommendations on how presbyters will meet was approved but we must be sure to maintain our personal relationships.
3. Churches should reflect on what Ecclesial Health (theme of this meeting) means to them.
4. We offer great appreciation for the leadership of Rev. Sue Thaine this past year as Moderator.

ADJOURNMENT

The Moderator called for a motion to adjourn which was approved. The meeting ended with a slide presentation of a vespers service which was held at Camp Whitman. Adjournment was at 8:25 p.m.

ATTEST: _____
Susan Orr, Stated Clerk

Appendix A: Balance Sheet as of June 30, 2021

Appendix B: Operating Statement as of June 30, 2021

Appendix C: Mission and Per Capita Apportionment

Appendix D: Presbytery of Genesee Valley Review Summary, December 31, 2019

Appendix E: Policies & Procedures Manual, revisions recommended July 27, 2021

Appendix F: Personnel Committee

Appendix G: Whistleblower Policy rev. 7-27-21

Appendix H: Matthew 25 Fund

Appendix A

Balance Sheet as of June 30, 2021

	<u>Jun 30,</u> <u>21</u>	<u>May 31,</u> <u>21</u>	<u>\$</u> <u>Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1000 · Petty Cash	30	30	0
1117 · M & T Checking	134,638	162,215	(27,577)
1118 · M & T Money Market	10,368	10,368	0
Total Checking/Savings	<u>145,036</u>	<u>172,613</u>	<u>(27,577)</u>
Accounts Receivable			
1200 · Accounts Receivable			
1210 · GPC Receivable	1,936	2,223	(287)
1200 · Accounts Receivable - Other	3,100	26,247	(23,147)
Total 1200 · Accounts Receivable	<u>5,036</u>	<u>28,470</u>	<u>(23,434)</u>
1216 · Mortgage Receivable			
1216A · Mortgage Rec.-Lakeside 3/1/23	257,411	257,763	(352)
Total 1216 · Mortgage Receivable	<u>257,411</u>	<u>257,763</u>	<u>(352)</u>
Total Accounts Receivable	<u>262,447</u>	<u>286,233</u>	<u>(23,786)</u>
Other Current Assets			
1300 · Invested Funds			
1312 · PILP	100,000	100,000	0
1313 · Investment Fund			
1313A · Gain / Loss	1,461,708	1,448,248	13,460
1313 · Investment Fund - Other	999,631	999,631	0
Total 1313 · Investment Fund	<u>2,461,339</u>	<u>2,447,879</u>	<u>13,460</u>
Total 1300 · Invested Funds	<u>2,561,339</u>	<u>2,547,879</u>	<u>13,460</u>
Total Other Current Assets	<u>2,561,339</u>	<u>2,547,879</u>	<u>13,460</u>
Total Current Assets	<u>2,968,822</u>	<u>3,006,725</u>	<u>(37,903)</u>
Fixed Assets			
1800 · Equipment & Fixtures	1,999	1,999	0
1900 · Accumulated Depreciation	(1,095)	(1,071)	(24)
Total Fixed Assets	<u>904</u>	<u>928</u>	<u>(24)</u>
Other Assets			
1400 · Loans to Churches			
1412 · Gates	17,798	18,291	(493)
1413 · RKPC Loan 5 yr pymts begin 8/22	6,939	6,939	0
Total 1400 · Loans to Churches	<u>24,737</u>	<u>25,230</u>	<u>(493)</u>
1880 · Property			
1883 · Calvary St. Andrew's Property			
1883AD · CSA Prop - Accum Depreciation	(31,686)	(31,118)	(568)
1883 · Calvary St. Andrew's Property - Other	265,900	265,900	0

Total 1883 · Calvary St. Andrew's Property	234,214	234,782	(568)
1885 · Wyoming Church Property			
1885AD · Wyoming Property Accumulated Dep	(1,548)	(1,548)	0
1885 · Wyoming Church Property - Other	<u>50,000</u>	<u>50,000</u>	<u>0</u>
Total 1885 · Wyoming Church Property	<u>48,452</u>	<u>48,452</u>	<u>0</u>
Total 1880 · Property	282,666	283,234	(568)
1884 · CSA Property - Land Value	<u>47,100</u>	<u>47,100</u>	<u>0</u>
Total Other Assets	<u>354,503</u>	<u>355,564</u>	<u>(1,061)</u>
TOTAL ASSETS	<u>3,324,229</u>	<u>3,363,217</u>	<u>(38,988)</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2100 · Employee Related Accounts			
2101 · Employer Pension Escrow	0	2,497	(2,497)
2102 · Employee Pension Escrow	0	218	(218)
2104 · NYS Withholding Taxes	10	10	0
2106 · Social Security / Medicare	<u>44</u>	<u>44</u>	<u>0</u>
Total 2100 · Employee Related Accounts	54	2,769	(2,715)
2200 · Insurance Premiums	<u>(17,222)</u>	<u>73,866</u>	<u>(91,088)</u>
Total Other Current Liabilities	<u>(17,168)</u>	<u>76,635</u>	<u>(93,803)</u>
Total Current Liabilities	<u>(17,168)</u>	<u>76,635</u>	<u>(93,803)</u>
Total Liabilities	(17,168)	76,635	(93,803)
Equity			
3000 · Donor Restricted Funds			
3001 · Slater Fund			
3001A · Slater Fund - Book Value	22,623	22,623	0
3001 · Slater Fund - Other	<u>2,586</u>	<u>2,458</u>	<u>128</u>
Total 3001 · Slater Fund	<u>25,209</u>	<u>25,081</u>	<u>128</u>
Total 3000 · Donor Restricted Funds	25,209	25,081	128
3100 · Donor Specific Use Funds			
3101 · Misc. Designated Gifts & Grants	9,602	9,579	23
3101B · Blossom Trust	1,723	1,723	0
3101MM · Measuring Mission	2,224	2,224	0
3101S · Scholarships	3,287	3,287	0
3101SNE · Synod Partnership Grant	9,671	9,671	0
3101VCI · Vital Congregations Initiative	17,115	17,273	(158)
3104 · Presbytery Peace Offering	3,104	3,097	7
3110 · Ministry Candidates Aid Fund			
3110A · Henritz Fund	3,976	3,976	0
3110 · Ministry Candidates Aid Fund - Other	<u>2,840</u>	<u>2,840</u>	<u>0</u>
Total 3110 · Ministry Candidates Aid Fund	6,816	6,816	0
3114 · Commissioned Pastor Training	1,871	1,871	0
3116 · New Worshipping Communities			

3116A · Companions on the Way	9,941	9,877	64
Total 3116 · New Worshipping Communities	9,941	9,877	64
3117 · Emergency Aid Fund (PCD)	9,056	8,711	345
Total 3100 · Donor Specific Use Funds	74,410	74,129	281
3200 · Presbytery Designated Funds			
3201 · Grace Fund for Urban Ministry	66,711	66,371	340
3211 · Westminster-RPH Mission Fund	36,157	37,889	(1,732)
3214 · Genesee Valley Fund			
3214G · Lakeside	51,012	49,479	1,533
3214L · Wyoming - Acquired Assets	93,251	70,925	22,326
3214 · Genesee Valley Fund - Other	2,368,478	2,355,294	13,184
Total 3214 · Genesee Valley Fund	2,512,741	2,475,698	37,043
3215 · Acquired Assets Fund - Property			
3215B · Calvary St. Andrews Property	313,000	313,000	0
3215C · Wyoming Property (Church&Manse)	50,000	50,000	0
Total 3215 · Acquired Assets Fund - Property	363,000	363,000	0
3218 · Denominational Materials Sales	(1,971)	(2,186)	215
3220 · Youth Triennium Escrow Fund	7,797	7,797	0
3221 · Touch of Grace Initiative-TOGI	280	280	0
Total 3200 · Presbytery Designated Funds	2,984,715	2,948,849	35,866
3300 · Un-Designated Equity	516,755	516,755	0
3900 · Retained Earnings	(258,311)	(257,959)	(352)
Net Income	(1,377)	(20,273)	18,896
Total Equity	3,341,401	3,286,582	54,819
TOTAL LIABILITIES & EQUITY	3,324,233	3,363,217	(38,984)

Appendix B

Operating Statement as of June 30, 2021

	<u>June Actual</u>	<u>June Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4000INC · Congregational & Individual					
4000 · Presbytery General Mission	14,181	15,669	66,625	61,267	136,641
4100 · Presbytery Per Capita	22,520	10,279	88,698	81,606	151,696
4150 · Phy Meeting Offerings	0	333	0	333	1,000
Total 4000INC · Congregational & Individual	36,701	26,281	155,323	143,206	289,337
4400INC · Other Support					
4430 · Credit Card Rewards-Misc Income	0	125	156	250	500
4490 · Master Insurance Service Rcpts.	85	0	808	800	1,600
Total 4400INC · Other Support	85	125	964	1,050	2,100
4500INC · Investment Income Support					
4552 · Inv Support for Sustainability	0	0	0	0	81,521
Total 4500INC · Investment Income Support	0	0	0	0	81,521
4610 · Synod & GA PC Paid by Churches					
4611 · Synod PC Paid by Churches	4,186	1,707	15,734	14,790	27,839
4612 · GA PC Paid by Churches	9,167	3,890	34,459	32,565	60,974
Total 4610 · Synod & GA PC Paid by Churches	13,353	5,597	50,193	47,355	88,813
Total Income	50,139	32,003	206,480	191,611	461,771
Gross Profit	50,139	32,003	206,480	191,611	461,771
Expense					
5600 · Designated Mission Support					
5601 · Cameron Comm Ministry	1,400	700	4,200	3,500	7,000
5603 · Greater Roch Comm Churches	0	0	1,000	1,000	1,000
5604 · Camp Whitman	1,750	1,750	8,750	8,750	17,500
5605 · Youth Triennium	0	0	0	0	2,500
5607 · Genesee Area Campus Ministries	0	1,000	2,000	2,000	4,000
5708 · Racial Justice Working Group	0	1,000	0	2,000	4,000
5709 · NYS Council of Churches	0	0	1,000	1,000	1,000
Total 5600 · Designated Mission Support	3,150	4,450	16,950	18,250	37,000
6200 · Healthier Congregations Work					
6210 · Grants	0	0	0	10,500	21,000
6220 · Relationships	0	188	0	375	750
6230 · Tools & Training					
6231 · Congregational Learning Day	0	0	0	250	250
6232 · Measuring Mission	0	125	0	250	500
6233 · Scholarships	0	369	428	738	1,475
6234 · Mission Day	0	300	0	300	300
6236 · Event Sponsorship (PGV/N/C)	0	375	0	750	1,500

6230 · Tools & Training - Other	<u>0</u>	<u>70</u>	<u>0</u>	<u>140</u>	<u>280</u>
Total 6230 · Tools & Training	<u>0</u>	<u>1,239</u>	<u>428</u>	<u>2,428</u>	<u>4,305</u>
Total 6200 · Healthier Congregations Work	0	1,427	428	13,303	26,055
6300 · Healthy Leaders Work					
6310 · Committee on Ministry					
6311 · CoM Committee Expenses	(628)	133	296	800	1,600
6312 · Resources	0	50	0	100	200
6313 · Sexual Misconduct Trng	0	200	0	200	200
6314 · Discretionary Fund	<u>0</u>	<u>125</u>	<u>0</u>	<u>750</u>	<u>1,500</u>
Total 6310 · Committee on Ministry	(628)	508	296	1,850	3,500
6320 · Patorial Care & Development					
6321 · Committee Expense	0	39	0	233	465
6322 · Education & Training	0	134	0	268	535
6323 · Pastoral Health & Dev	0	80	0	160	320
6324 · Retired Clergy Meals	0	400	0	400	1,200
6325 · Hospitality Gifts	0	50	0	100	200
6326 · Consultant Services	<u>0</u>	<u>83</u>	<u>0</u>	<u>500</u>	<u>1,000</u>
Total 6320 · Patorial Care & Development	0	786	0	1,661	3,720
6330 · Cmte on Prep. for Ministry					
6331 · Committee Expenses	0	75	0	150	300
6332 · Career Evaluation	0	320	0	640	1,280
6333 · CP Scholarships	<u>0</u>	<u>250</u>	<u>0</u>	<u>500</u>	<u>1,000</u>
Total 6330 · Cmte on Prep. for Ministry	<u>0</u>	<u>645</u>	<u>0</u>	<u>1,290</u>	<u>2,580</u>
Total 6300 · Healthy Leaders Work	(628)	1,939	296	4,801	9,800
7700 · Support for a Healthy Pby					
7701 · Salaries & Benefits					
7120 · Acting Salaries & Benefits					
7121 · Acting Presbytery Leader Salary	0	0	10,150	10,150	10,150
7122 · Acting Leader Suppl Salary	0	0	2,639	2,139	2,139
7123 · Acting Leader Pension	0	0	1,386	1,352	1,352
7124 · Acting Leader Study Leave	0	0	0	250	250
7125 · Acting Leader Professional Exp	0	0	297	750	750
7126 · Acting SC Administration	0	0	5,344	5,344	5,344
7128 · Acting SC P & P	0	0	480	0	0
7130 · Acting Salaries - FICA	<u>0</u>	<u>0</u>	<u>1,424</u>	<u>1,350</u>	<u>1,350</u>
Total 7120 · Acting Salaries & Benefits	0	0	21,720	21,335	21,335
7702 · NYS Disability Insurance	(10)	(5)	162	202	172
7703 · NYS Unemployment Insurance	0	75	792	150	300
7704 · Worker's Compensation	0	0	0	0	1,720
7705 · NYS Paid Family Leave	(76)	(65)	402	504	114
7720 · Transitional Leader/StatedClerk					
7721 · TPL/SC Salary	7,250	7,250	21,750	21,750	65,250
7723 · TPL/SC Pension 403(b)	726	725	2,178	2,175	6,525
7724 · TPL/SC Social Security	555	555	1,664	1,664	4,992

MINUTES OF STATED PRESBYTERY MEETING
 July 27, 2021 at 6:00 p.m.

Electronic Meeting via Zoom
 Rochester NY

7727 · TPL/SC Medical/Dental	776	776	3,105	2,328	6,985
7728 · TPL/SC Travel/Professional	144	417	374	1,250	3,750
7729 · TPL/SC Study Leave	0	167	178	500	1,500
Total 7720 · Transitional Leader/StatedClerk	9,451	9,890	29,249	29,667	89,002
7730 · Other Salaries & Benefits					
7731A · Financial Admin - Salary					
7732 · FinancialAdmin-Supplemental Sal	0	809	4,041	4,853	9,707
7734 · Financial Admin-Pension 403(b)	327	511	2,882	3,068	6,136
7731A · Financial Admin - Salary - Other	4,825	3,839	24,006	23,036	46,071
Total 7731A · Financial Admin - Salary	5,152	5,159	30,929	30,957	61,914
7731B · Communications - Salary	1,756	1,827	11,636	10,962	21,924
7731C · Journal Clerk - Salary	1,038	900	2,400	2,700	8,100
7733 · Social Security-Other Salaries	588	564	3,257	3,179	6,564
Total 7730 · Other Salaries & Benefits	8,534	8,450	48,222	47,798	98,502
Total 7701 · Salaries & Benefits	17,899	18,345	100,547	99,656	211,145
7740 · Personnel Committee					
7741 · Staff Retreat	0	150	0	150	300
7742 · Staff/Vol Recognition	73	0	105	0	400
7743 · Resp Higher Gov. Bodies	0	0	0	0	3,200
7744 · Payroll Service Fee	250	250	500	525	1,025
7745 · Support Staff Cont Ed.	0	250	0	500	1,000
Total 7740 · Personnel Committee	323	650	605	1,175	5,925
7750 · Office/Admin					
7751 · Pby Mtg Exp	240	250	240	250	750
7753 · Office Supplies	14	300	242	1,800	3,600
7754 · Postage	7	175	615	1,050	2,100
7755 · Telephone/Netwok Usage/Security	106	162	637	973	1,945
7756 · Non-cap Equip/Software/Warranty	1,333	0	1,377	0	400
7757 · Computer Maintenance	179	1,100	179	1,500	1,500
7758 · Copy Machine	565	60	1,179	360	720
7759 · PGV Technology Expense					
7759A · Database Expense	50	100	550	600	1,200
7759B · Website Expense	138	637	1,468	2,682	6,504
7759 · PGV Technology Expense - Other	170	75	1,077	450	900
Total 7759 · PGV Technology Expense	358	812	3,095	3,732	8,604
Total 7750 · Office/Admin	2,802	2,859	7,564	9,665	19,619
7760 · Trustees/Facilities					
7761 · Committee Expenses	0	50	0	50	100
7762 · Office Rent	961	1,000	5,766	6,000	12,000
7763 · General Insurance	0	0	2,485	2,281	7,471
7764 · Legal	0	1,500	0	3,000	6,000
7765 · Additional Legal Services	0	0	0	0	500
Total 7760 · Trustees/Facilities	961	2,550	8,251	11,331	26,071
7780 · Judicial Expenses					

MINUTES OF STATED PRESBYTERY MEETING
 July 27, 2021 at 6:00 p.m.

Electronic Meeting via Zoom
 Rochester NY

7781 · PJC Investigative Cmte Exp	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>675</u>
Total 7780 · Judicial Expenses	0	0	0	0	675
7785 · Audit/Banking/Depr Exp					
7786 · Heveron & Heveron Audit	0	2,527	0	5,053	7,580
7788 · Banking Fees	33	33	197	198	396
7789 · Depreciation	<u>592</u>	<u>592</u>	<u>4,028</u>	<u>3,909</u>	<u>7,460</u>
Total 7785 · Audit/Banking/Depr Exp	<u>625</u>	<u>3,152</u>	<u>4,225</u>	<u>9,160</u>	<u>15,436</u>
Total 7700 · Support for a Healthy Pby	22,610	27,556	121,192	130,987	278,871
7790 · Big Picture Team 5000					
7791 · Big Picture Team Oper Exp	0	33	250	200	400
7792 · Moderator's Expense	<u>58</u>	<u>200</u>	<u>117</u>	<u>200</u>	<u>400</u>
Total 7790 · Big Picture Team 5000	58	233	367	400	800
7902 · Unallocated Reserve	0	0	0	0	3,429
8000 · Synod & GA Per Capita Pd by Pby					
8010 · Synod PC Paid by Pby	0	0	32,340	33,169	33,169
8020 · GA PC Paid by Pby	<u>6,054</u>	<u>6,054</u>	<u>36,324</u>	<u>36,324</u>	<u>72,648</u>
Total 8000 · Synod & GA Per Capita Pd by Pby	<u>6,054</u>	<u>6,054</u>	<u>68,664</u>	<u>69,493</u>	<u>105,817</u>
Total Expense	<u>31,244</u>	<u>41,659</u>	<u>207,893</u>	<u>237,234</u>	<u>461,771</u>
Net Ordinary Income	<u>18,895</u>	<u>(9,656)</u>	<u>(1,413)</u>	<u>(45,623)</u>	<u>0</u>
Net Income	<u>18,895</u>	<u>(9,656)</u>	<u>(1,413)</u>	<u>(45,623)</u>	<u>0</u>

Appendix C

Mission & Per Capita Apportionment

CHURCHES	Mission Estimate	Mission PTD	Mission Estimate Balance	Pby Per Capita Apportionment	Pby Per Capita PTD	Pby Per Capita Balance	Synod Per Capita Apportionment	Synod Per Capita PTD	Synod Per Capita Balance	GA Per Capita Apportionment	GA Per Capita PTD	GA Per Capita Balance	Total Apportionment	Total Paid	% Per Capita PTD
ALBION, FIRST	-	0	-	2,669	1,256	1,414	496	233	263	1,087	511	575	4,252	2,000	47
ATTICA, FIRST	150	0	150	1,279	0	1,279	238	0	238	521	0	521	2,038	0	0
AVON, CENTRAL	-	0	-	3,265	707	2,558	607	131	475	1,329	288	1,041	5,201	1,126	22
AVON, FIRST	-	0	-	2,007	1,004	1,004	373	187	187	817	409	409	3,198	1,599	50
BARRE CENTER	-	0	-	1,478	703	775	275	133	142	602	291	311	2,354	1,127	48
BATAVIA, FIRST	-	0	-	5,096	4,059	1,037	947	0	947	2,074	0	2,074	8,117	4,059	50
BETHANY	6,402	3,201	3,201	7,677	3,838	3,838	1,427	713	713	3,125	1,563	1,563	12,229	6,114	50
BROCKPORT, FIRST	-	0	-	2,669	1,112	1,557	496	207	289	1,087	453	634	4,252	1,772	42
BYRON, FIRST	2,500	1,250	1,250	2,471	2,471	0	459	459	0	1,006	1,006	0	3,936	3,936	100
CALEDONIA, FIRST	3,000	1,500	1,500	2,934	1,651	1,283	545	307	238	1,194	672	522	4,674	2,630	56
CHILI, FIRST	0	0	0	2,294	1,147	1,147	426	213	213	934	467	467	3,655	1,827	50
CORFU, FIRST	-	0	-	2,780	0	2,780	517	0	517	1,131	0	1,131	4,428	0	0
DANSVILLE	150	150	0	1,368	342	1,026	254	64	191	557	139	418	2,179	545	25
DOWNTOWN UNITED	12,000	3,000	9,000	4,809	1,219	3,590	894	227	667	1,958	496	1,461	7,661	1,942	25
EAST BETHANY	-	0	-	1,390	0	1,390	258	0	258	566	0	566	2,214	0	0
ELBA	0	0	0	1,919	1,919	0	357	357	0	781	781	0	3,057	3,057	100
FAIRPORT, PERINTON	10,000	5,000	5,000	10,787	5,394	5,394	2,005	1,002	1,002	4,391	2,196	2,196	17,183	8,592	50
GATES	8,000	0	8,000	7,456	0	7,456	1,386	0	1,386	3,035	0	3,035	11,877	0	0

MINUTES OF STATED PRESBYTERY MEETING
July 27, 2021 at 6:00 p.m.

Electronic Meeting via Zoom
Rochester NY

GENESE, CENTRAL	0	0	0	4,919	0	4,919	914	0	914	2,003	0	2,003	7,836	0	0
GROVELAND, FEDERATED	-	0	-	221	221	0	41	41	0	90	90	0	351	351	100
GROVELAND, SPARTA	-	0	-	529	0	529	98	0	98	216	0	216	843	0	0
HENRIETTA, JOHN CALVIN	100	100	0	927	927	0	172	172	0	377	377	0	1,476	1,476	100
HOLLEY	-	0	-	1,059	529	529	197	98	98	431	216	216	1,687	843	50
HONEOYE FALLS, FIRST	-	500	?	4,103	2,052	2,052	763	381	381	1,670	835	835	6,536	3,268	50
IRONDEQUOIT	2,400	1,000	1,400	1,677	699	978	312	130	182	682	284	398	2,671	1,113	42
JOHN KNOX	3,642	0	3,642	2,007	0	2,007	373	0	373	817	0	817	3,198	0	0
KOREAN	500	500	0	596	0	596	111	0	111	242	0	242	949	0	0
LEROY, FIRST	-	0	-	2,052	855	1,197	381	159	222	835	348	487	3,268	1,362	42
LIMA	500	500	0	1,015	1,015	0	189	189	0	413	413	0	1,616	1,616	100
LIVONIA CNTR, FIRST	1,000	0	1,000	640	640	0	119	119	0	260	260	0	1,019	1,019	100
LYNDONVILLE	750	375	375	1,809	904	904	336	168	168	736	368	368	2,881	1,441	50
MEDINA, FIRST	1,000	750	250	1,831	594	1,237	340	110	230	745	242	504	2,917	946	32
MENDON	-	0	-	1,346	0	1,346	250	0	250	548	0	548	2,144	0	0
MOUNT MORRIS	-	0	-	684	342	342	127	64	64	278	139	139	1,089	545	50
MUMFORD, FIRST	-	0	-	971	485	485	180	90	90	395	198	198	1,546	773	50
NORTH BERGEN	-	0	-	993	0	993	185	0	185	404	0	404	1,581	0	0
NUNDA, TRINITY	-	0	-	1,169	0	1,169	217	0	217	476	0	476	1,862	0	0
OSSIAN	-	0	-	397	249	148	74	46	27	162	101	60	633	397	63
PARKMINSTER	-	0	-	2,007	44	1,964	373	8	365	817	18	799	3,198	70	2
PAVILION, COVINGTON	2,500	2,500	0	2,780	2,780	(0)	517	517	(0)	1,131	1,132	(0)	4,428	4,428	100
PENFIELD	-	0	-	3,133	0	3,133	582	0	582	1,275	0	1,275	4,990	0	0
PERRY, BRICK	-	0	-	1,655	1,655	0	308	308	0	674	674	0	2,636	2,636	100
PIKE, COMMUNITY	500	0	500	287	0	287	53	0	53	117	0	117	457	0	0
PITTSFORD, CHRIST CLARION	-	0	-	1,655	1,655	0	308	308	0	674	674	0	2,636	2,636	100

MINUTES OF STATED PRESBYTERY MEETING
 July 27, 2021 at 6:00 p.m.

Electronic Meeting via Zoom
 Rochester NY

PITTSFORD, FIRST	21,000	10,500	10,500	18,133	12,089	6,044	3,370	2,247	1,123	7,382	4,921	2,461	28,885	19,257	67
SCOTTSVILLE	-	440	-	3,000	750	2,250	558	139	418	1,221	305	916	4,779	1,195	25
SOUTH	-	0	-	993	0	993	185	0	185	404	0	404	1,581	0	0
SPENCERPORT, OGDEN	-	1,570	?	3,838	1,919	1,919	713	357	357	1,563	781	781	6,114	3,057	50
STONE CHURCH, BERGEN	1,550	1,550	0	485	485	0	90	90	0	198	198	0	773	773	100
SUMMERVILLE	2,750	2,750	0	2,449	2,449	0	455	455	0	997	997	0	3,901	3,901	100
THIRD	45,090	22,545	22,545	23,604	17,703	5,901	4,387	3,290	1,097	9,609	7,206	2,402	37,600	28,200	75
TRINITY EMMANUEL	300	300	0	1,147	314	833	213	58	155	467	128	339	1,827	500	27
TUSCARORA, FIRST	-	0	-	949	971	(22)	176	180	(4)	386	395	(9)	1,511	1,546	102
TWELVE CORNERS	3,720	930	2,790	2,647	0	2,647	492	0	492	1,078	0	1,078	4,217	0	0
VICTOR	4,480	2,240	2,240	5,691	2,846	2,846	1,058	529	529	2,317	1,158	1,158	9,066	4,533	50
WARSAW, UNITED	-	0	-	794	0	794	148	0	148	323	0	323	1,265	0	0
WEBSTER	5,000	2,500	2,500	6,442	3,222	3,220	1,197	599	598	2,622	1,312	1,310	10,261	5,133	50
YORK	3,900	975	2,925	3,485	3,485	0	648	648	0	1,419	1,419	0	5,552	5,552	100
ADJUSTMENT															
TOTALS	142,884	66,625	78,768	178,465	88,698	89,768	33,169	15,734	17,435	72,648	34,459	38,189	284,283	138,891	
CHURCHES NOT YET MAKING A CONTRIBUTION:		33			16			17			17				

Appendix D

Presbytery of Genesee Valley Review Summary, December 31, 2019



February 27, 2021

To The Board of Trustees
Presbytery of Genesee
Valley 1049 Wegman Road
Rochester, NY 14624

Dear Trustees:

Our review is designed to help you safeguard your assets and to report your financial activity and account balances accurately and properly. As we perform our review procedures we also look for circumstances where you can operate more efficiently. This letter includes observations from our recently completed review.

Our Responsibilities to You

The scope of an accountant's review is substantially less than an audit. Consequently, we do not provide an opinion as we do with an audit. Review engagement standards require that we understand your operations and that we perform certain analytical procedures such as analyzing your account balances.

We will also make inquiries to make sure that you understand recordkeeping and financial reporting responsibilities.

Your Responsibilities

It is your responsibility to be sure that proper standards of business practice have been set, that policies and procedures exist to ensure that your directives are carried out, and that you have an appropriate system for recording and reporting financial transactions, and appropriate internal controls, including proper business practices and separation of the responsibilities of custody and recordkeeping, and that transactions are properly documented.

260 Plymouth Ave. South,
Rochester, New York 14608-2239

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The Role of Internal Controls

Internal controls are managements' standards to safeguard your assets. They include the following components:

- ✓ Setting expectations of integrity and ethical conduct, with actions such as proper hiring and training,
- ✓ Assessing risks based on your operations and your staffing,
- ✓ Establishing control activities, such as separation of responsibilities, to reduce risks,
- ✓ Communications from senior management to all involved staff about internal controls, and
- ✓ Monitoring - ongoing evaluation of whether controls are appropriate and are working.

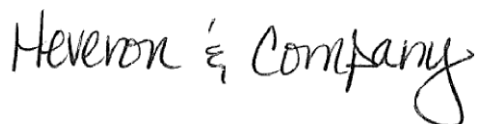
While we did not audit your internal controls or other areas, we do have some recommendations as a result of our review.

Internal Controls

- ✓ Someone independent of transferring donations received through PayPal should review monthly or quarterly reports from PayPal. This provides monitoring of all the activity and reduces the risk of transfers to an unauthorized bank account.
- ✓ The most basic and effective control over cash receipts is to have someone other than the person who records them, initially receive and document receipts. We understand that this has not been happening recently due to the loss of a staff person. This control should be reinstated as soon as possible.

Please contact us if you have any questions about this letter or if we can help in any other way.

Sincerely,

A handwritten signature in cursive script that reads "Heveron & Company".

Heveron & Company CPAs

Appendix E

Policies & Procedures Manual, revisions recommended July 27, 2021

<https://media.myworshiptimes22.com/wp-content/uploads/sites/25/2021/07/20103811/Policies-and-Procedures-Manual-2021-DRAFT-no-appendices.pdf>

Appendix F

Personnel Committee

Proposed Revised Committee Description April 2021

Personnel

Oversees presbytery personnel, develops staff position descriptions, develops and reviews personnel policies. Meets monthly at discretion of current committee members.

Membership: Normally between 4 and 6. The Head of Staff is an ex-officio member, without vote. The Presbytery Treasurer may be invited to attend to give counsel on budgetary matters, with voice only.

The Presbytery's Personnel Committee exists to help the Presbytery support and develop the people who serve it. This committee may act as a whole, by delegation, or by the use of ministry teams.

This committee shall oversee personnel employed by Presbytery, their development, staff position descriptions, and staffing levels. These responsibilities include:

- Reviewing the Personnel Policies & Practices document annually and recommending revisions to Presbytery as necessary
- Developing and updating position descriptions for all positions
- Conducting annual performance reviews for all employees of Presbytery
- Recommending support and temporary staff positions to the Big Picture Team
- Assisting the Head of Staff in the selection, retention, and termination of non- exempt Presbytery employees
- Recommending to the Budget Development & Oversight Committee annual compensation packages for employees of Presbytery, including the Stated Clerk
- Maintaining open communications with employees on matters concerning their welfare and the employer's interests
- Conducting annual and exit interviews of the Head of Staff, Stated Clerk and the Treasurer

In connection with the responsibilities enumerated above, this committee shall recommend appropriate changes to Presbytery policies.

Appendix G

Presbytery of Genesee Valley, Inc. Whistleblower Policy

General

The Presbytery of Genesee Valley requires Trustees, officers and employees to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. As employees and representatives of the Presbytery of Genesee Valley, we must practice honesty and integrity in fulfilling our responsibilities and comply with all applicable laws and regulations.

Reporting Responsibility

It is the responsibility of all Trustees, officers and employees to report ethics violations or suspected violations in accordance with this Whistleblower Policy.

No Retaliation

No Trustee, officer or employee who in good faith reports an ethics violation shall suffer harassment, retaliation or adverse employment consequence. An employee who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment. This Whistleblower Policy is intended to encourage and enable employees and others to raise serious concerns within The Presbytery of Genesee Valley, prior to seeking resolution outside The Presbytery of Genesee Valley.

Reporting Violations

The Presbytery of Genesee Valley has an open-door policy and suggests that employees and others share their questions, concerns, suggestions or complaints with someone who can address them properly. **In most cases, the Head of Staff is in the best position to address an area of concern.** However, if you are not comfortable speaking with the Head of Staff or you are not satisfied with their response, you are encouraged to speak with someone on the Personnel Committee whom you are comfortable approaching. The Head of Staff is required to report suspected ethics violations to the Presbytery of Genesee Valley's Compliance Officer, who has specific and exclusive responsibility to investigate all reported violations. For suspected fraud, or when you are not satisfied or uncomfortable with following The Presbytery of Genesee Valley's open-door policy, individuals should contact The Presbytery of Genesee Valley, Inc. Compliance Officer directly.

Compliance Officer

The Presbytery of Genesee Valley's Compliance Officer is the Chair of the Budget, Development & Oversight Committee. The Presbytery of Genesee Valley's Compliance Officer is responsible for investigating and resolving all reported complaints and allegations concerning violations and, at their discretion, shall advise the Head of Staff and/or the Budget Development & Oversight (BDOC.)

The Compliance Officer has direct access to the BDOC and is required to report to the BDOC at least annually on compliance activity.

Accounting and Auditing Matters

The Budget Development & Oversight Committee (BDOC) shall address all reported concerns or complaints regarding corporate accounting practices, internal controls or auditing. The Compliance Officer shall immediately notify the BDOC committee of any such complaint and work with the committee until the matter is resolved.

Acting in Good Faith

Anyone filing a complaint concerning a violation or suspected violation must be acting in good faith and have reasonable grounds for believing the information disclosed indicates a violation. Any allegations that prove not to be substantiated and which prove to have been made maliciously or knowingly to be false will be viewed as a serious disciplinary offense.

Confidentiality

Violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. Reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.

Handling of Reported Violations

The Compliance Officer will notify the sender and acknowledge receipt of the reported violation or suspected violation within five business days. All reports will be promptly investigated and appropriate corrective action will be taken if warranted by the investigation.

Budget Development & Oversight Committee Compliance Officer effective 2-1-21:

Bob Mecredy
Chair, Budget Development & Oversight Committee
bobmecredy@aol.com

Presbytery of Genesee Valley's Big Picture Team
Elder Lea Kone, Convener
Leakone@gmail.com

Revised Policy Approved by the Presbytery of Genesee Valley 7/27/21

Appendix H

Matthew 25 Fund (a Presbytery Designated Fund)

Background

On April 24, 2021, the Presbytery approved the recommendations of the Big Picture Team involving the sunseting of the ROC SALT Mission Center, a three-year pilot mission project of the Presbytery of Genesee Valley. Included in the motions was the approval to sell the ROC SALT building (former Calvary St. Andrews--68 Ashland St., Rochester, NY)

The Presbytery approved that net proceeds from the sale of the property would be distributed at defined percentages to various mission opportunities including the South Wedge Food Program originally a ministry of Calvary St. Andrews, and then of ROC SALT and the newly defined herein "**Matthew 25 Fund.**" Matthew 25 is a PC(USA) initiative that embraces three areas of focus: dismantling structural racism, eradicating systemic poverty, and building congregational vitality. The Presbytery of Genesee Valley became a Matthew 25 Mid Council at the same April 2021 stated meeting.

Policy

The Big Picture Team and its Working Groups shall make recommendations to the Presbytery for uses of the "**Matthew 25 Fund**" with a focus on dismantling structural racism and eradicating systemic poverty and income disparities within the city of Rochester, NY.

The assets of the "**Matthew 25 Fund**" shall be included in the Investment Funds professionally managed by the Board of Trustees and share in the capital gain or loss of these funds.

Responsible Committee: Big Picture Team