

PGV Recommended Resources for a Session Child and Youth Safety Policy

Boy Scouts of America. *Youth Protection* web page. Numerous topics are addressed in concrete, practical language.

Accessed 09/29/16 at the World Wide Web site of Boy Scouts of America:
<http://www.scouting.org/Training/YouthProtection.aspx>

Brotherhood Mutual Insurance Company. *Safety Library* section of web site: “Children & Youth” page. Contains a very extensive set of links to topical resources online.

Accessed 09/29/16 at the World Wide Web site of Brotherhood Mutual Insurance Company:
<http://www.brotherhoodmutual.com/index.cfm/resources/ministry-safety/children-youth/>

Brotherhood Mutual Insurance Company. *10 Things You Should Know About Child Protection*. This 10-pg. PDF addresses the following 10 topics, 1 per page: Background Screening; Staffing Procedures; Mandated Reporting; Nursery Sanitation; Check-in/Check-out Procedures; Playground Maintenance; Activity Participation Agreements; Safe Youth Ministry Games; Digital Communication; Offsite Youth Events. Each page contains a link to more information: e.g., form, checklist, video, webinar, newsletter, website, policy.

Accessed 06/09/17 at the World Wide Web site of Brotherhood Mutual Insurance Company:
<http://www.brotherhoodmutual.com/index.cfm/resources/ministry-safety/guidebook/order-10-things-you-should-know-about-child-protection/>

Child Welfare Information Gateway. (2007, June). *Recognizing Child Abuse and Neglect: Signs and Symptoms*. Washington, D.C.: Author, 4 pp.

Accessed 09/29/16 at the World Wide Web site of Child Welfare Information Gateway:
<https://www.childwelfare.gov/pubPDFs/signs.pdf>

Christian Reformed Church. *Safe Church* web page: “Where can I find help to create a Safe Church Policy for my church?” The page includes links to on-line resources.

Accessed 09/29/16 at the World Wide Web site of Christian Reformed Church:
<https://www.crcna.org/SafeChurch/where-can-i-find-help-create-safe-church>

Christian Reformed Church. (No date). *Suggestions for Responding to a Child Who Discloses Abuse and Signs and Symptoms of Child Abuse – School Age*. 2 pp.

Accessed 09/29/16 at the World Wide Web site of Christian Reformed Church:
<https://www.crcna.org/sites/default/files/Responding%20to%20disclosure%20+%20signs%20&%20symptoms.pdf>

Church of the Brethren. *Child Protection: Resources* web page. Provides links to resources.

Accessed 09/29/16 at the World Wide Web site of the Church of the Brethren:
<http://www.brethren.org/childprotection/resources.html>

Church Mutual Insurance Company. *Safety Resources* section of web site: “Activity Safety.” This leads to topical videos and brochures on activities related to minors and congregations.

Accessed 09/29/16 at the World Wide Web site of Church Mutual Insurance Company:
<https://www.churchmutual.com/98/Safety-Resources>

Church Pension Group. (2004, April). *Model Policies for the Protection of Children and Youth from Abuse*. New York, NY: Author, 33 pp.
Accessed 09/29/16 at the World Wide Web site of Church Pension Group (Episcopal Church):
<https://www.cpg.org/linkservid/3F743B4C-06F1-5DFF-86FFB64C8B79DE07/showMeta/0/?label=Model%20Policies%3A%20Preventing%20Children%20and%20Youth%20from%20Abuse>

Churches' Child Protection Advisory Service. (2009, April). *Safe and Secure: Key Facts. A Summary of CCPAS' Ten Safeguarding Standards for Places of Worship and Other Organisations*. Swanley, Kent, England: Churches' Child Protection Advisory Service, 16 pp.
Accessed 09/30/16 at the World Wide Web site of CCPAS:
<http://www.ccpas.co.uk/Documents/key%20facts.pdf>

GuideOne Insurance. *Child Abuse Resources* web page. Links to sample documents for reporting an incident involving a child or youth, and for a child/youth protection policy for churches.
Accessed 09/29/16 at the World Wide Web site of GuideOne Insurance:
https://www.guideone.com/safety_resource/child-abuse-resources/
See: "Safe Church: Child Protection Policy for Churches": <https://s3-us-west-2.amazonaws.com/g1-content-www/2016/10/05120438/sr-child-protection-policy-church-pdf.pdf>

Hammar, Richard. (No date). *Simple Tips for Creating Child Protection Policies*.
Accessed 09/29/16 at the World Wide Web site of Church Law & Tax:
<http://www.churchlawandtax.com/web/2010/april/childprotectionpolicies.html>

Hammar, Richard R. (2016). Assumption of risk forms: A legal blind spot for many churches. *Church Law & Tax Report*, 30(4, Jul./Aug.): 1,3-14.

Hanna, Jeffrey W. (1999). *Safe and Secure: The Alban Guide to Protecting Your Congregation*. Herndon, VA: The Alban Institute, 110 pp. See especially Chapter 4, "Staff, Congregation, and Visitor Protection" (pp. 47-65), and Chapter 5, "Hiring and Personnel" (pp. 66-81).
Available in the PGV Resource Center.

Insurance Board. (2010). *Creating Safer Places for Ministry, Volume 4: Youth Activities: Day Care, Trips, and Camps*. Cleveland, OH: Author, 24 pp. The company serves the United Church of Christ, Disciples Church, and Presbyterian Church (U.S.A.). Well-organized and concrete, with very practical checklists.
Accessed 09/29/16 at the World Wide Web site of the Insurance Board:
https://www.insuranceboard.org/wp-content/uploads/2016/06/Loss_Control_Manual_Vol_4_-_Youth_-_2010-01_Edition.pdf

McClintock, Karen A. (2004). *Preventing Sexual Abuse in Congregations: A Resource for Leaders*. Herndon, VA: The Alban Institute, 164 pp. See especially Chapter 9, "Policies That Protect" (pp. 131-147), and Chapter 10, "Abuse Reporting Policies" (pp. 149-160).
Available in the PGV Resource Center.

Melton, Joy Thornburg. (1998; 2000; 2008). *Safe Sanctuaries: Reducing the Risk of Child Abuse in the Church*. Nashville, TN: Discipleship Resources, 80 pp.

The 1998 edition is available in the PGV Resource Center. The 2008 edition, *Safe Sanctuaries: Reducing the Risk of Abuse in the Church for Children and Youth*, is available in the PGV Resource Center.

_____. (2003). *Safe Sanctuaries for Youth: Reducing the Risk of Abuse in Youth Ministries*. Nashville, TN: Discipleship Resources, 96 pp.

_____. (2004). *Safe Sanctuaries for Children and Youth: Reducing the Risk of Abuse in the Church*. Nashville, TN: Discipleship Resources. [DVD; 90 minutes.]

Melton, Joy Thornburg, & Foster, Michelle L. (2014). *Safe Sanctuaries in a Virtual World*. Nashville, TN: Discipleship Resources.
Available in the PGV Resource Center.

National Center for Missing and Exploited Children. (2013). *Safe to Compete: An Introduction to Sound Practices for Keeping Children Safer in Youth-serving Organizations*. Alexandria, VA: National Center for Missing and Exploited Children, 9 pp.

Accessed 09/30/16 at the World Wide Web site of the NCMEC:

<http://cdn.net-smartz.org/safetocompete/SafeToCompeteAnIntroToSoundPractices.pdf>

National Child Traumatic Stress Network Child Sexual Abuse Committee. (2009). *Caring for Kids: What Parents Need to Know about Sexual Abuse*. Los Angeles, CA & Durham, NC: National Center for Child Traumatic Stress, 58 pp.

Accessed 09/30/16 at the World Wide Web site of the NCTSN:

http://www.nctsn.org/sites/default/files/assets/pdfs/caring_for_kids.pdf (Be patient; it's slow.)

Nonprofit Risk Management Center. *Why Risk Management in Relation to Child and Youth Protection?* web page. See the links under "What Can You Do to Be Prepared?" at the "Read Articles Online" subsection.

Accessed 09/30/16 at the World Wide Web site of the Nonprofit Risk Management Center:

<http://www.nonprofitrisk.org/search/youth.asp>

Presbyterian Church (U.S.A.) & Presbytery child Advocacy Network. (No date). *We Won't Let it Happen Here: Creating a Child Safe Church*. Louisville, KY: Authors, 38 pp.

Accessed 09/29/16 at the World Wide Web site of the PC(U.S.A.):

http://www.phewacomunity.org/images/We_Won_t_Let_It_Happen_Here_rev_11-16.pdf

Runquist, Lisa A. (2015). Churches, schools, and the unvaccinated movement. *Church Law & Tax Report*, 29(5, Sept./Oct.): 1-2, 4-7.

Saul, Janet, & Audage, Natalie C. (2007). *Preventing Child Abuse within Youth-serving Organizations: Getting Started on Policies and Procedures*. Atlanta, GA: Centers for Disease Control and Prevention, and National Center for Injury Prevention and Control, 55 pp.

Accessed 09/30/16 at the World Wide Web site of the CDC:

<http://www.cdc.gov/violenceprevention/pdf/PreventingChildSexualAbuse-a.pdf> (Be patient; it's slow.)

Southern Mutual Church Insurance Company. (No date). *Church, Child and Youth Protection Manual*. Ankeny, IA: Author, unpaginated.

Accessed 09/29/16 at the World Wide Web site of Southern Mutual Insurance Company:
<http://www.smcins.com/pdf/ChildYouthManual.pdf>

Swagman, Beth A. (2009). *Preventing Child Abuse: Creating a Safe Place, 4th ed.* Grand Rapids, MI: Faith Alive Christian Resources, 195 pp.
Available in the PGV Resource Center.

Synod of the Sun. (2014, August 7). *Child and Youth Protection Policy of the Synod of the Sun*, 24 pp.

Accessed 09/30/16 at the World Wide Web site of the Synod:
http://media.wix.com/ugd/e1e8df_96d16d3b185e40638d6541983e7badf8.pdf

The United Methodist Church. *Safe Sanctuaries* section of web site. Check the topical box in which you are interested, and select the "Search" link. E.g., the box "Sample Documents" returns a link for "Safe Sanctuaries Media and Social Media Guidelines, Samples, and Links." It also returns a link for "Safe Sanctuaries Youth Events Policies" which contains sample policies.

Accessed 09/29/16 at the World Wide Web site of The United Methodist Church:
<http://www.umcdiscipleship.org/leadership-resources/safe-sanctuaries>

University of Illinois Extension. *Child Protection Training* web site. An on-line course utilized by 4-H in Illinois to train volunteers.

Accessed 09/29/16 at the University of Illinois extension web site:
<https://web.extension.illinois.edu/extensionprotection/index.cfm>



Praesidium, Inc. Arlington, TX

A national organization headed by an interdisciplinary staff with advanced professional and academic degrees whose child sexual abuse prevention programs, services, and products were developed on the basis of research, including the methodology of root cause analysis of incidents of sexual abuse of minors. Prevention approach focuses on 8 organizational operations: policies, screening and selection, training, monitoring and supervision, internal feedback systems, consumer participation, responding, and administrative practices.

World Wide Web site accessed 01/06/17: <http://website.praesidiuminc.com>



Insurance Board Cleveland, OH

“The Insurance Board is a nonprofit corporation established by the participating Conferences of the United Church of Christ. We administer a property and liability insurance program serving churches and related entities within three denominations: United Church of Christ (Disciples of Christ), and Presbyterian Church (USA).”

World Wide Web site accessed 01/06/17: <https://www.insuranceboard.org/about-us/>



The Insurance Board’s online **Safe Conduct Workbench** is specific to entities related to the United Church of Christ, Christian Church (Disciples of Christ), and Presbyterian Church (U.S.A.). The Web site includes links to topical resources and 12 on-line training courses. Also includes a link to guidelines regarding “Youth Activities, Day Care, Trips and Camps.”

World Wide Web site accessed 01/06/17:
<https://www.insuranceboard.org/safety-resources/safeconduct-workbench/>



Insurance Board Self-Assessment is an online, self-administered inventory of a church’s 8 operations, as identified by Praesidium, that allow the user to measure one’s operations against a concrete standard. E.g., Policies contains 11 standards; Screening and Selection contains 6 for screening of employees, and 6 for screening of staff. The Final Review section includes links to PDFs of resources. E.g., the Policies section contains guidelines for physical contact, verbal interactions, off-site contact outside of regular scheduled activities, and electronic communications. The contents of the operations are based on demographic information supplied by the user, notably the membership size of the church. Accessing the tool requires establishing a user account (password protected) through a no-fee registration.

World Wide Web site accessed 01/07/16:
<http://assess.securesites.net/selfassessment/authentication/login?redirect=%2Fselfassessment%2F>
For an introduction, use the link for the Quick Start guide, accessed 01/06/17:
https://www.insuranceboard.org/wp-content/uploads/2016/06/SelfAssessment_UserGuide_2011_11_30.pdf