



**Presbytery of Genesee Valley
STATED MEETING
MARCH 25, 2017 – 10:00 AM**



**First Presbyterian Church of Pittsford
21 Church Street, Pittsford, NY 14534**

The Rev. Jim Renfrew, *Moderator*
Elder Hezekiah Simmons, *Moderator-Elect*
The Rev. Bronwen Boswell, *Acting Stated Clerk*
Elder Bob Mecredy, *Treasurer*

MAILED DOCKET



- 8:30 -** ON SITE REGISTRATION OPENS
- 9:00 -** PRE-MEETINGS: CHILD AND YOUTH SAFETY POLICY OR PRESBYTERY DESIGN
- 10:15 -** REGULAR MEETING TO BEGIN

At the March meeting:

- *Grant Honorable Retirement to the Rev. Martha Moler*
- *Hear Campus Ministry Reports*
- *Report of the Albion Administrative Commission*
- *Get to Know Your Neighbors Lunch!*
- **New Commissioners:** Please contact Cheryl Battaglia (programsecretary@pbygenval.org or 242-0080 ext 103) in the Presbytery Office to request a name badge and a *Welcome to Presbytery* resource booklet.
- **Resource Center:** The Resource Center comes to you at every Presbytery meeting. Please visit the display and check out all the great resources available for borrowing!
- **Minutes** of previous Presbytery meetings are available on the web site at www.pbygenval.org/documents. They will be mailed to presbyters who do not have e-mail access.
- **Attendance:** Since ministers and elder commissioners are required to attend presbytery meetings, presbyters who do not request excuses will be marked absent. Corrections to attendance from previous meetings will be made in the permanent record.

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To avoid distraction, please silence your cell phone when you are in the meeting. Thanks!

"Know Christ, Live Christ, Share Christ"

A Brief History of First Presbyterian Church of Pittsford

This church was founded in 1809 as a Congregational church—it was forty-some years before becoming Presbyterian—with the Rev. Solomon Allen as Pastor. Until 1816, meetings were held in one or more locations in the local area then known initially as Northfield. Our first church building was erected in that year about a mile south of the present location. With membership approaching 100 and outgrowing the structure, a church on the current site was constructed in 1827. It was a frame building reportedly forty by sixty feet in size faced with cobblestone.

Worship here continued uninterrupted until disaster struck in November 1861: a fire fully consumed the church leaving nothing salvageable but a stone tablet.

The church was rebuilt in slightly more than one year and the main structure you see today is that which was completed in January 1863. It is of true masonry construction which was to prove to be of future importance.

Our church, now First Presbyterian of Pittsford, continued to grow to about 130 members at its Centennial celebration, which lasted three days. Four years prior to this, our first pipe organ was installed, half having been paid for by Andrew Carnegie.

Major additions to the church occurred in the early 1950's (the Sunday School, or east wing), in the 1960's (the Education, or west wing and the administration building), and in the mid-1990's (the Library and hallway connecting the administration building). The sanctuary that you see now was rotated 180 degrees from the original and the balcony added – both concurrent with the work in the 1960's.

In May 2004 fire again engulfed our church resulting in the complete destruction of the sanctuary, chancel and narthex, although the east and west wings, together with the outside walls, suffered only relatively minor smoke and water damage. Rededication of the restored church was celebrated on January 29, 2006. Our membership is now 1,023.

Directions

From the west: Take 490 east to 390 south to 590 north. Take Exit 2 (Rt 31/Monroe Avenue) toward Pittsford. Turn right onto South Main Street in Pittsford. Turn left onto Church Street or Locust Street.

From the north: Take 590 south to Exit 2B (Rt 31/Monroe Avenue) toward Pittsford. Turn right onto South Main Street in Pittsford. Turn left onto Church Street or Locust Street.

From the south: Take 390 north to Exit 14 (Rt 15A/E. Henrietta Road) toward Rt 252/Jefferson Road. Turn left onto Rt 15A/E. Henrietta Road. Turn right onto Jefferson Road/NY 252 east. Turn left onto South Main Street in Pittsford. Turn right onto Church Street or Locust Street.

Parking

A handicapped accessible entrance is available on the south side of the building through the Locust St. parking lot. The church office entrance (8:30AM - 4:30PM, Monday - Friday) is on the west side of the building and can be accessed from Church street, between the white ARC house and the red brick building (which is the church office). Main entrances at the middle of the building (sidewalk from Church St. and parking lot from Locust St.) lead into the main foyer. Fellowship Hall and the sanctuary are located on this floor. An elevator and stairs are found opposite the kitchen door.

We are an active congregation and parking challenges are a joyful problem to have! We share limited parking in the church office parking lot with our next door neighbor at the ARC house; a few more spaces are available in the Locust Street lot. Hourly on street parking is free from the village until 6PM.

On Sunday mornings, many of our members like to park in the public parking lot behind the Pittsford Community Library or the JP Morgan Chase Bank parking lot, leaving closer locations for guest, families with small children and members with special needs. Street side parking is available throughout the village, from where you can enjoy a quick walk with lots of fresh air before arriving. The ESL Bank parking lot between State and Church streets is very convenient, but fills up fast, and can only be entered from State St.

To drop someone off, please carefully pull through the one-way Locust Street parking lot. This entrance is handicap accessible.

For the Meeting of the Presbytery of Genesee Valley

Saturday, March 25, 2017

Pittsford Presbyterian Church

Stated Meeting

Rochester, New York

Page ReferenceMailed Taken

10:10 AM	<p>Announcements <i>Greetings from the Host Church</i></p> <p>Call to Order and Opening Prayer</p> <p>Introductory Business</p> <ul style="list-style-type: none"> ▪ <i>Approval of Docket</i> ▪ <i>Appointment of Tellers</i> ▪ <i>Greeting New Commissioners</i> ▪ <i>Enrollment of Corresponding Members</i> ▪ <i>Privilege of the Floor</i> 	<p>Bruce Boak Carrie Mitchell</p>
5-10	<p>Omnibus Motion</p> <ul style="list-style-type: none"> ▪ <i>Lifting of Motions for Discussion</i> <p>Call for New Business</p>	
10:30 AM	<p>Report from Presbytery Leader</p>	Amy Williams Fowler
11	<p>Trustees Report</p> <ul style="list-style-type: none"> ▪ <i>Approve Motions regarding the dissolution of Dewey Avenue Presbyterian Church, effective June 30, 2017</i> 	Barbara James
12-14	<p>Committee on Ministry</p> <ul style="list-style-type: none"> ▪ <i>Hear a report regarding the dissolution of Dewey Avenue Presbyterian Church as a congregation, and transferring the membership rolls and assets to Irondequoit Presbyterian Church, effective June 30, 2017</i> ▪ <i>Grant Status of Honorable Retirement to the Rev. Martha Moler, effective July 1, 2017</i> ▪ <i>Approve the dissolution of Calvary St. Andrew Presbyterian Parish as a congregation and hear a report regarding continued ministries in that location from the Calvary St. Andrews Administrative Commission</i> 	Melissa DeRosia
11:05 AM	<p>Report from Presbyter for Mission and Education</p> <p>Mission and Advocacy Committee Report</p> <ul style="list-style-type: none"> ▪ <i>Report from People's Ministry in Christ</i> <p>Campus Ministry Reports (Validated Ministers of the Presbytery)</p> <ul style="list-style-type: none"> ▪ <i>University of Rochester</i> ▪ <i>Nazareth College</i> <p>Worship</p>	<p>Susan Orr</p> <p>Ann McCrossen & James Graham</p> <p>Laurie Tiberi Nadia Mullin</p> <p>Laurie Tiberi</p>

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12:20 PM		Get to Know Your Neighbors Lunch <i>Lunch space organized by Neighborhood, so that commissioners can get to know each other in conversation over lunch - TEs/CREs not currently serving congregations may choose which group to join (perhaps the one where you worship most often)</i>	
1:15 PM		Good News from Churches Good News from Neighborhoods Camp Whitman	Lea Kone
	16-17	Administrative Commission for the First Presbyterian Church, Albion, NY ▪ <i>Receive the Report and Dismiss the Commission with Thanks</i>	Catherine Benjamin
1:40 PM	18-49	Presbytery Council ▪ <i>Child and Youth Safety Policy - First Reading</i> ▪ <i>Formation of Advisory Task Force on Church Property - report only</i> ▪ <i>Action on Letter to Mayor Warren regarding immigration enforcement</i> ▪ <i>Vision & Strategy Progress Report, including Healthier Congregations Visioning Team</i> ▪ <i>Presbytery Staffing Pattern:</i> ▪ <i>Motion to Approve the Job Description for the Presbyter for Healthy Congregations/Stated Clerk, for the period April 1, 2017 through December 31, 2019</i> ▪ <i>Motion to Approve Ruling Elder Susan Orr as the Presbyter for Healthy Congregations/Stated Clerk, for the period April 1, 2017 through December 31, 2019</i> ▪ <i>Installation, if the way be clear</i>	Brandi Wooten Rod Frohman Barbara Bruins
2:45 PM		Adjourn	

OMNIBUS MOTION**Presbytery of Genesee Valley****March 25, 2017 – First Presbyterian Church****Pittsford, New York**

The purpose of an Omnibus Motion is to enable a governing body to deal with routine business expeditiously, thus freeing up time for other activities.

How to lift items for discussion or debate:

An opportunity will be given for presbyters to request that action items be lifted from the Omnibus Motion. Simply go to the microphone and when you are recognized, request the item you wish to lift out.

Items lifted out for discussion will be dealt with during the committee report associated with that particular item. The remaining items will be approved in one motion.

Omnibus Motion: Items for Presbytery Action**The Stated Clerk moves that the presbytery:**

Approve the Minutes of the January 31, 2017 stated meeting of Genesee Valley Presbytery, held at Irondequoit Presbyterian Church, Rochester NY.

Receive the Treasurer's Report

Dismiss The Rev. Dr. Janet Ann Hufford to the Presbytery of Beaver–Butler to accept the call of the Jefferson Center Church, Saxonburg, PA.

	Feb 17	Budget	Jan - Feb 17	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense						
Income						
4000INC · Congregational & Individual						
4000 · Presbytery General Mission	2,160	17,209	7,801	34,417	(26,617)	206,504
4100 · Presbytery Per Capita	3,411	13,750	20,806	27,500	(6,694)	165,000
4150 · Pby Meeting Offerings 4500	0	0	610	440	170	2,200
Total 4000INC · Congregational & Individual	5,571	30,959	29,217	62,357	(33,140)	373,704
4400INC · Other Support						
4420 · UCC/Wellspring Staff Support	0	0	0	0	0	2,000
4490 · Master Insurance Service Rcpts.	376	150	416	300	116	1,800
Total 4400INC · Other Support	376	150	416	300	116	3,800
4500INC · Investment Income Support						
4552 · Investment Support for Budget	11,507	11,507	23,014	23,014	0	138,084
Total 4500INC · Investment Income Support	11,507	11,507	23,014	23,014	0	138,084
Total Income	17,454	42,616	52,647	85,671	(33,024)	515,588
Expense						
5600 · Designated Mission Support						
5601 · Cameron Comm Ministry 6108	1,500	750	1,500	750	750	7,500
5602 · PMIC 6132	250	250	250	250	0	2,500
5603 · Greater Roch Comm Churches 6006	1,000	1,000	1,000	1,000	0	1,000
5604 · Camp Whitman 5010	4,000	2,000	4,000	2,000	2,000	20,000
5605 · Youth Triennium 6431	0	0	0	0	0	2,500
Total 5600 · Designated Mission Support	6,750	4,000	6,750	4,000	2,750	33,500
6200 · Healthier Congregations Work						
6210 · Grants	0	2,167	0	4,333	(4,333)	26,000
6220 · Education/Leadership						
Total 6221 · Resource Center 6400's	235	0	241	0	241	0
6222 · Church Leadership Dev 6410	108	0	(106)	0	(106)	0
6223 · Stewardship 5575	0	0	0	0	0	0
6220 · Education/Leadership - Other	70	667	70	1,333	(1,263)	8,000
Total 6220 · Education/Leadership	414	667	205	1,333	(1,129)	8,000
6230 · Connections	0	432	0	864	(864)	5,181
Total 6200 · Healthier Congregations Work	414	3,265	205	6,530	(6,325)	39,181

	Feb 17	Budget	Jan - Feb 17	YTD Budget	\$ Over Budget	Annual Budget
6300 · Healthy Leaders Work						
Total 6310 · Committee on Ministry 6300	15	317	31	633	(602)	4,000
Total 6320 · Clergy Care & Dev 6500	1,929	265	1,929	530	1,399	5,500
Total 6330 · Cmte on Prep. for Ministry 6600	36	0	36	325	(289)	1,300
Total 6300 · Healthy Leaders Work	1,980	582	1,996	1,488	507	10,800
7700 · Support for a Healthy Pby						
Total 7701 · Salaries & Benefits	26,336	25,980	52,928	52,309	619	318,614
Total 7740 · Personnel Committee 5200	64	267	64	533	(469)	5,200
Total 7750 · Office/Admin/Cust 5500/7601	1,593	2,112	3,967	4,459	(492)	27,354
Total 7760 · Trustees/Facilities 5300	2,724	3,359	4,552	5,187	(635)	38,159
Total 7770 · Stated Clerk 7800	1,166	974	2,041	1,949	92	12,500
Total 7780 · Judicial Expenses 6900	0	0	0	0	0	1,100
Total 7785 · Audit/Banking/Depr Exp	566	519	1,056	1,038	18	10,880
Total 7700 · Support for a Healthy Pby	32,448	33,212	64,608	65,475	(867)	413,807
Total 7790 · Big Picture Team 5000	104	67	147	133	13	800
Total Expense	41,696	41,125	73,705	77,627	(3,922)	498,088
Net Ordinary Income	(24,242)	1,491	(21,058)	8,045	(29,103)	17,500
Other Income/Expense						
Other Income						
4610 · Synod & GA PC Paid by Churches						
4611 · Synod PC Paid by Churches 4200	734	3,360	4,480	6,720	(2,241)	40,323
4612 · GA PC Paid by Churches 4300	1,343	6,304	8,187	12,609	(4,421)	75,653
Total 4610 · Synod & GA PC Paid by Churches	2,077	9,665	12,667	19,329	(6,662)	115,975
Other Expense						
7766 · Synod & GA PC Shortfall	(8,161)	1,458	(7,809)	2,917	(10,725)	17,500
8000 · Synod & GA Per Capita Pd by Pby						
8010 · Synod PC Paid by Pby	3,360	3,360	6,720	6,720	0	40,323
8020 · GA PC Paid by Pby	6,878	6,878	13,755	13,755	0	75,653
Total 8000 · Synod & GA Per Capita Pd by Pby	10,238	10,238	20,475	20,475	0	115,975
Total Other Expense	2,077	11,696	12,667	23,392	(10,725)	133,475
Net Other Income	0	(2,031)	0	(4,063)	4,063	(17,500)
Net Income	(24,242)	(541)	(21,058)	3,982	(25,040)	0

	Feb 28, 17	Feb 29, 16	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1000 · Petty Cash	30	30	0
1001 · Checking	9,569	199,741	(190,172)
1003 · Money Market	35,780	50,687	(14,906)
1117 · M & T Checking	16,238	0	16,238
1118 · M & T Money Market	2,500	0	2,500
Total Checking/Savings	64,118	250,457	(186,340)
Accounts Receivable			
1200 · Accounts Receivable	11,563	24,598	(13,035)
Total Accounts Receivable	11,563	24,598	(13,035)
Other Current Assets			
1300 · Invested Funds			
1312 · PILP	100,000	100,000	0
1313 · Karpus Investment Fund			
1313A · Gain / Loss	605,331	527,461	77,870
1313 · Karpus Investment Fund - Other	1,307,986	1,226,422	81,564
Total 1313 · Karpus Investment Fund	1,913,317	1,753,883	159,434
Total 1300 · Invested Funds	2,013,317	1,853,883	159,434
1766 · Synod Per Capita - Prepaid	33,602	0	33,602
Total Other Current Assets	2,046,919	1,853,883	193,036
Total Current Assets	2,122,599	2,128,938	(6,339)
Fixed Assets			
Total 1800 · Equipment & Fixtures	34,276	32,633	1,642
1900 · Accumulated Depreciation	(28,589)	(22,703)	(5,885)
Total Fixed Assets	5,687	9,930	(4,243)
Other Assets			
1400 · Loans to Churches			
1405 · Trinity Emmanuel (LoC)	20,400	22,600	(2,200)
1424 · New Life	17,325	0	17,325
Total 1400 · Loans to Churches	37,725	22,600	15,125
1882 · Lakeside Property	389,500	389,500	0
Total Other Assets	427,225	412,100	15,125
TOTAL ASSETS	2,555,512	2,550,969	4,543
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2100 · Employee Related Accounts			
2101 · Employer Pension Escrow	3,089	3,026	64
2107 · Employee Medical Premiums	(284)	0	(284)
Total 2100 · Employee Related Accounts	2,806	3,026	(220)
2200 · Insurance Premiums	88,878	102,440	(13,562)
Total Other Current Liabilities	91,683	105,465	(13,782)
Total Current Liabilities	91,683	105,465	(13,782)
Total Liabilities	91,683	105,465	(13,782)

Equity

February 2017

3000 · Donor Restricted Funds			
Total 3001 · Slater Fund	22,623	22,441	182
Total 3000 · Donor Restricted Funds	22,623	22,441	182
3100 · Donor Specific Use Funds			
Total 3101 · Misc. Designated Gifts & Grants	44,684	49,820	(5,136)
3102 · Self Development of People	299	1,601	(1,302)
Total 3104 · Presbytery Peace Offering	7,898	3,690	4,209
3108 · SNE Campus Ministries Grant	0	65	(65)
3109 · People's Ministry in Christ	0	18,223	(18,223)
Total 3110 · Ministry Candidates Aid Fund	7,018	9,820	(2,802)
3114 · Commissioned Ruling Elder Train	3,701	4,105	(404)
Total 3116 · New Church Admin. Com.	1,681	3,431	(1,750)
3117 · Emergency Aid Fund (CCD)	4,897	4,695	202
3119 · M&A International Visitors	0	934	(934)
3120 · Triple Play Funding	0	9,362	(9,362)
Total 3100 · Donor Specific Use Funds	70,178	105,746	(35,568)
3200 · Presbytery Designated Funds			
3201 · Grace Fund for Urban Ministry	93,497	88,058	5,440
3202 · Revolving Loan Fund	893,614	849,027	44,587
3204 · Youth Triennium Escrow Fund	3,536	7,631	(4,094)
3207 · Touch of Grace Initiative-TOGI	160	0	160
3211 · Westminster-RPH Mission Fund	70,480	83,851	(13,371)
3215 · Acquired Assets Fund - Property	389,500	389,500	0
Total 3216 · Acquired Assets Fund	424,924	367,703	57,221
3217 · Presbytery Budget Support	419,144	453,075	(33,931)
3218 · Denominational Materials Sales	(1,783)	(2,180)	397
Total 3200 · Presbytery Designated Funds	2,293,072	2,236,663	56,409
3300 · Un-Designated Equity			
3301 · Budget Support - 4552	227,005	129,582	97,423
3300 · Un-Designated Equity - Other	(149,050)	(48,930)	(100,120)
Total 3300 · Un-Designated Equity	77,955	80,652	(2,698)
Total Equity	2,463,828	2,445,503	18,325
TOTAL LIABILITIES & EQUITY	2,555,512	2,550,969	4,543

Presbytery of Genesee Valley, Inc.
 Unified Mission Budget Per Capita Contributions Report
 Report Period: January thru December, 2017

Church	Mission Pledge	Mission PTD	Mission Pledge Balance	Presby Per Capita	Presbytery Per Capita PTD	Presbytery Per Capita Balance	Synod Per Capita	Synod Per Capita PTD	Synod Per Capita Balance	GA Per Capita	GA Per Capita PTD	GA Per Capita Balance
ALBION, FIRST	0.00	0.00	0.00	3,067.05	0.00	3,067.05	660.10	0.00	660.10	1,207.50	0.00	1,207.50
ATTICA, FIRST	50.00	0.00	50.00	1,181.10	0.00	1,181.10	254.20	0.00	254.20	465.00	0.00	465.00
AVON, CENTRAL	0.00	0.00	0.00	2,724.15	0.00	2,724.15	586.30	0.00	586.30	1,072.50	0.00	1,072.50
AVON, FIRST	0.00	0.00	0.00	2,647.95	0.00	2,647.95	569.90	0.00	569.90	1,042.50	0.00	1,042.50
BARRE CENTER	0.00	0.00	0.00	1,390.65	200.02	1,190.63	299.30	43.06	256.24	547.50	78.76	468.74
BATAVIA, FIRST	0.00	0.00	0.00	5,067.30	0.00	5,067.30	1,090.60	0.00	1,090.60	1,995.00	0.00	1,995.00
BETHANY	0.00	0.00	0.00	9,563.10	0.00	9,563.10	2,058.20	0.00	2,058.20	3,765.00	0.00	3,765.00
BRIGHTON	0.00	0.00	0.00	533.40	0.00	533.40	114.80	0.00	114.80	210.00	0.00	210.00
BROCKPORT, FIRST	1,950.00	0.00	1,950.00	2,457.45	0.00	2,457.45	528.90	0.00	528.90	967.50	0.00	967.50
BYRON, FIRST	2,315.00	385.84	1,929.16	2,152.65	2,152.65	0.00	463.30	463.30	0.00	847.50	847.50	0.00
CALEDONIA, FIRST	0.00	500.00	0.00	2,876.55	459.32	2,417.23	619.10	98.59	520.51	1,132.50	177.79	954.71
CALEDONIA, STONE	0.00	0.00	0.00	1,352.55	0.00	1,352.55	291.10	0.00	291.10	532.50	0.00	532.50
CALVARY ST. ANDREWS	0.00	0.00	0.00	2,914.65	0.00	2,914.65	627.30	0.00	627.30	1,147.50	0.00	1,147.50
CHILI, FIRST	0.00	0.00	0.00	2,228.85	0.00	2,228.85	479.70	0.00	479.70	877.50	0.00	877.50
CORFU, FIRST	0.00	0.00	0.00	2,209.80	0.00	2,209.80	475.60	0.00	475.60	870.00	0.00	870.00
DANSVILLE	125.00	0.00	125.00	1,581.15	0.00	1,581.15	340.30	0.00	340.30	622.50	0.00	622.50
DEWEY AVENUE	0.00	0.00	0.00	514.35	0.00	514.35	110.70	0.00	110.70	202.50	0.00	202.50
DOWNTOWN UNITED	0.00	0.00	0.00	4,686.30	0.00	4,686.30	1,008.60	0.00	1,008.60	1,845.00	0.00	1,845.00
EAST BETHANY	0.00	0.00	0.00	1,409.70	0.00	1,409.70	303.40	0.00	303.40	555.00	0.00	555.00
ELBA	0.00	800.00	0.00	2,228.85	2,228.85	0.00	479.70	479.70	0.00	877.50	877.50	0.00
FAIRPORT, PERINTON	11,505.00	958.75	10,546.25	10,306.05	858.84	9,447.21	2,218.10	184.84	2,033.26	4,057.50	338.12	3,719.38
GATES	0.00	0.00	0.00	8,724.90	0.00	8,724.90	1,877.80	0.00	1,877.80	3,435.00	0.00	3,435.00
GENESE, CENTRAL	2,000.00	0.00	2,000.00	4,400.55	0.00	4,400.55	947.10	0.00	947.10	1,732.50	0.00	1,732.50
GROVELAND, FEDERATED	0.00	0.00	0.00	190.50	0.00	190.50	41.00	0.00	41.00	75.00	0.00	75.00
GROVELAND, SPARTA	0.00	0.00	0.00	590.55	0.00	590.55	127.10	0.00	127.10	232.50	0.00	232.50
HENRIETTA, JOHN CALVIN	100.00	100.00	0.00	914.40	914.40	0.00	196.80	196.80	0.00	360.00	360.00	0.00
HOLLEY	0.00	0.00	0.00	1,295.40	0.00	1,295.40	278.80	0.00	278.80	510.00	0.00	510.00
HONEYE FALLS, FIRST	500.00	225.00	275.00	3,752.85	938.22	2,814.63	807.70	201.92	605.78	1,477.50	369.37	1,108.13
IRONDEQUOIT	2,000.00	166.67	1,833.33	1,828.80	152.40	1,676.40	393.60	32.80	360.80	720.00	60.00	660.00
JOHN KNOX	0.00	0.00	0.00	1,809.75	0.00	1,809.75	389.50	0.00	389.50	712.50	0.00	712.50
KOREAN	0.00	0.00	0.00	1,009.65	0.00	1,009.65	217.30	0.00	217.30	397.50	0.00	397.50
LAURELTON	0.00	0.00	0.00	1,104.90	0.00	1,104.90	237.80	0.00	237.80	435.00	0.00	435.00
LEROY, FIRST	0.00	0.00	0.00	3,314.70	171.03	3,143.67	713.40	38.62	674.78	1,305.00	66.20	1,238.80
LIMA	500.00	0.00	500.00	1,009.65	1,010.00	(0.35)	217.30	217.37	(0.07)	397.50	397.63	(0.13)
LIVONIA CENTER, FIRST	0.00	0.00	0.00	933.45	0.00	933.45	200.90	0.00	200.90	367.50	0.00	367.50
LYNDONVILLE	0.00	0.00	0.00	1,885.95	0.00	1,885.95	405.90	0.00	405.90	742.50	0.00	742.50
MEDINA, FIRST	0.00	250.00	0.00	1,733.55	640.18	1,093.37	373.10	137.78	235.32	682.50	252.04	430.46
MENDON	0.00	0.00	0.00	2,686.05	0.00	2,686.05	578.10	0.00	578.10	1,057.50	0.00	1,057.50
MOUNT MORRIS	0.00	0.00	0.00	590.55	295.28	295.27	127.10	63.55	63.55	232.50	116.25	116.25
MUMFORD, FIRST	0.00	0.00	0.00	1,428.75	0.00	1,428.75	307.50	0.00	307.50	562.50	0.00	562.50
NEW LIFE	0.00	0.00	0.00	1,123.95	0.00	1,123.95	241.90	0.00	241.90	442.50	0.00	442.50
NORTH BERGEN	0.00	0.00	0.00	1,104.90	1,104.90	0.00	237.80	237.80	0.00	435.00	435.00	0.00
NUNDA, TRINITY	0.00	0.00	0.00	1,066.80	0.00	1,066.80	229.60	0.00	229.60	420.00	0.00	420.00
OSSIAN	0.00	0.00	0.00	495.30	0.00	495.30	106.60	0.00	106.60	195.00	0.00	195.00
PARKMINSTER	0.00	0.00	0.00	3,486.15	90.12	3,396.03	750.30	19.40	730.90	1,372.50	35.48	1,337.02
PAVILION, COVINGTON	2,500.00	2,500.00	0.00	2,400.30	2,400.30	0.00	516.60	516.60	0.00	945.00	945.00	0.00
PENFIELD PRESBYTERIAN	0.00	619.94	0.00	2,838.45	709.60	2,128.85	610.90	152.73	458.17	1,117.50	279.38	838.12
PERRY, BRICK	0.00	0.00	0.00	1,676.40	0.00	1,676.40	360.80	0.00	360.80	660.00	0.00	660.00
PIKE, COMMUNITY	0.00	0.00	0.00	247.65	0.00	247.65	53.30	0.00	53.30	97.50	0.00	97.50
PITTSFORD CHRIST CLARION	0.00	0.00	0.00	1,771.65	1,771.65	0.00	381.30	381.30	0.00	697.50	697.50	0.00
PITTSFORD, FIRST	0.00	0.00	0.00	17,106.90	0.00	17,106.90	3,681.80	0.00	3,681.80	6,735.00	0.00	6,735.00
SCOTTSVILLE, UNION	0.00	0.00	0.00	3,619.50	0.00	3,619.50	779.00	0.00	779.00	1,425.00	0.00	1,425.00
SOUTH	0.00	0.00	0.00	647.70	647.70	0.00	139.40	139.40	0.00	255.00	255.00	0.00
SPENCERPORT, OGDEN	2,860.00	0.00	2,860.00	3,028.95	0.00	3,028.95	651.90	0.00	651.90	1,192.50	0.00	1,192.50
STONE CHURCH, BERGEN	0.00	0.00	0.00	628.65	0.00	628.65	135.30	0.00	135.30	247.50	0.00	247.50
SUMMERVILLE	0.00	297.92	0.00	3,181.35	0.00	3,181.35	684.70	0.00	684.70	1,252.50	0.00	1,252.50
THIRD	0.00	0.00	0.00	23,298.15	0.00	23,298.15	5,014.30	0.00	5,014.30	9,172.50	0.00	9,172.50
TRINITY EMMANUEL	250.00	250.00	0.00	1,143.00	0.00	1,143.00	246.00	0.00	246.00	450.00	0.00	450.00
TUSCARORA, FIRST	0.00	0.00	0.00	742.95	0.00	742.95	159.90	0.00	159.90	292.50	0.00	292.50
TWELVE CORNERS	0.00	0.00	0.00	2,857.50	0.00	2,857.50	615.00	0.00	615.00	1,125.00	0.00	1,125.00
VICTOR	4,479.60	746.60	3,733.00	5,848.35	974.73	4,873.62	1,258.70	209.77	1,048.93	2,302.50	383.76	1,918.74
WARSAW, UNITED	0.00	0.00	0.00	857.25	0.00	857.25	184.50	0.00	184.50	337.50	0.00	337.50
WEBSTER	25,500.00	0.00	25,500.00	6,915.15	0.00	6,915.15	1,488.30	0.00	1,488.30	2,722.50	0.00	2,722.50
WYOMING, FIRST	0.00	0.00	0.00	685.80	0.00	685.80	147.60	0.00	147.60	270.00	0.00	270.00
YORK	3,900.00	0.00	3,900.00	3,086.10	3,086.10	0.00	664.20	664.20	0.00	1,215.00	1,215.00	0.00
Misc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS:	60,534.60	7,800.72	55,201.74	192,157.35	20,806.29	171,351.06	41,356.70	4,479.53	36,877.17	75,652.50	8,187.28	67,465.22
		Line 4000		195,149.96	Line 4100		41,788.00	Line 4200		74,382.64	Line 4300	
Churches not yet making Mission / PC Contribution:*		52			45			45			45	

**BOARD OF TRUSTEES
PRESBYTERY OF GENESEE VALLEY, Inc.**

Dewey Avenue Presbyterian Church

That the Presbytery Board of Trustees, with the concurrence of the Presbytery Committee on Ministry, recommends that the Presbytery of Genesee Valley, Inc., in recognition of the action taken by the Congregation of the **Dewey Avenue Presbyterian Church**, 2009 Dewey Avenue, Rochester, NY 14615 (the “Church” or “DAPC”), at a duly called meeting of the Congregation and Corporation of such Church, held the 8th day of January, 2017:

1. **Dissolve such Church**, as a congregation of the Presbyterian Church (USA), effective the 30th day of June, 2017; and
2. **Concur with** the Church’s proposed donations to Cameron Community Ministries (\$10,000.00), People’s Ministry in Christ (\$10,000.00) and Maplewood-Edgerton Emergency Kupboard (\$5,000.00), and the transfer to Irondequoit Presbyterian Church (IPC) of any remaining financial assets as of June 30, 2017 (in recognition of the intent of DAPC that its members join with IPC); and
3. **Authorize** the Chair of the Presbytery Board of Trustees, the Stated Clerk of Presbytery, the Presbytery Leader and/or the Presbytery Attorney to execute and deliver such documents, and take such actions as may be required to effectuate the foregoing.

February 9, 2017

COMMITTEE ON MINISTRY REPORT for March 25, 2017
First Presbyterian Church, Pittsford
 [Meetings of 2/7/2017& 3/7/17]

ITEMS FOR PRESBYTERY'S ACTION

The Committee VOTED to recommend that the presbytery:

(Dewey Avenue Presbyterian Church)

1. **Hear** the request of the Dewey Avenue Presbyterian Church to dissolve as a congregation, effective June 30, 2017, and with the concurrence of the Board of Trustees, to transfer the remaining assets of the congregation (approximately \$50,000) to the Irondequoit Presbyterian Church prior to that date.

The Dewey Clerk of Session will forward letters of membership to the Irondequoit Clerk of Session prior to June 30, 2017. The Session and the congregation of Irondequoit have approved receiving the Dewey members with joy and thanksgiving. The last Sunday for Worship at Dewey will be June 4, 2017, and the Irondequoit congregation will join the Dewey congregation for the annual picnic on June 11, 2017.

2. **Grant** the status of Honorable Retirement to the Rev. Martha Moler, Stated Supply Pastor of Dewey, effective July 1, 2017.

(Calvary St. Andrews Presbyterian Parish)

3. **Approve** the request of Administrative Commission for and the congregation of Calvary St. Andrews Presbyterian Parish for the Presbytery to dissolve the congregation, effective April 30, 2017.

The closing worship service for the congregation will be Easter Sunday, April 16, 2017. A Celebration of Thanksgiving for the Life of the Parish will be held in the Sanctuary, Saturday, April 22 at 1:00 p.m. All are invited to attend. The Administrative Commission continues its work to make and facilitate plans for the Food Ministry and the building (report expected at the May 2017 meeting). Motions regarding the property will be recommended to the Presbytery through the Board of Trustees.

ACTIONS TAKEN ON BEHALF OF THE PRESBYTERY

The Committee VOTED to:

(Livonia Center, First)

1. **Approve** the dissolution of the Commissioned Ruling Elder Covenant Agreement between the session of First Presbyterian Church, Livonia Center, NY, and Commissioned Ruling Elder Anne Martin, effective June 1, 2017.

(Mendon)

2. **Approve** the Stated Supply Covenant Agreement (50% time) between the session of Mendon Church, Mendon, NY, and the Rev. Hodong Hwang, for the period April 1, 2017 and August 31, 2017, at the following terms:

Cash Salary	\$9,255.00
Housing Allowance	\$3,727.50
SECA	\$ 990.82
Continuing Ed.	\$ 350.00
Travel/Prof	<u>\$1,965.00</u>
	16,258.32

Two days study leave, six days vacation, including two Sundays

3. **Appoint** the Rev. Hodong Hwang to moderate the session from May through August.

(Rochester Korean Administrative Commission)

4. **Approve** the Stated Supply Covenant Agreement (50% time) between the Administrative Commission for Rochester Korean Presbyterian Church, Rush, NY, and the Rev. Jae Seon Jo, effective January 1, 2017 through December 31, 2017, at the terms:

Cash Salary	\$18,000
Manse Allowance	<u>\$15,600</u>
Effective Salary	\$33,600
Continuing Ed.	\$ 800
Other: Utilities	<u>\$ 3,000</u>
Total	\$37,400

5. **Grant permission**, in accordance with Advisory Opinion of the Stated Clerk of the Presbyterian Church (U.S.A.), Receiving Ministers of Other Denominations (updated May 2014), for Pastor Jo to celebrate the sacrament of the Lord's Supper with the congregation.

(John Calvin, Henrietta)

6. **Approve** the Stated Supply Covenant Agreement between the session of John Calvin Presbyterian Church, Rush, NY, and the Rev. Marie Hanselman, as Stated Supply Pastor (35% time), effective January 1, 2017 through December 31, 2017, at the following terms :

Cash Salary/Housing	\$26,995
Travel reimbursed at the maximum IRS rate	
Study Leave: 5 weeks and \$2,800 study leave allowance (\$2,000 carry forward)	
42 days of vacation, including 6 Sundays	

(Parkminster, Chili)

7. **Appoint** the Rev. Chuck Roberts as moderator of session for the May and June meetings.

(Tuscarora, First)

8. **Grant permission** to Ruling Elder Carmen Vianese to celebrate the Lord's Supper on Easter, World Communion Sunday and Christmas Eve in 2017.

(Rev. Kathryn Bindig)

9. **Transfer** the Rev. Kathryn Bindig from the Validated Minister roll to the Member At Large roll, and include her on the Pulpit Supply List.

(Early Ministry Institute)

10. **Grant** \$100 scholarships to members who will attend the Early Ministry Institute, in addition to the support given to the Synod for this event.

(Actions Taken to Adjust Prior Minutes)

11. **Dismiss** the Rev. Gay Byron to National Capital Presbytery, effective October 15, 2015.
 12. **Dismiss** the Rev. Douglas Holmes to Maumee Valley Presbytery, effective February 1, 2016.
 13. **Dismiss** the Rev. Kathryn Schwind to Boise Presbytery, effective August 16, 2015.

MOTION: The Albion First Presbyterian Church Administrative Commission requests dismissal and submits the following report:

Final Report of the Albion Administrative Commission

On October 16, 2015, upon the recommendation of the Presbytery Leader, Rev. Amy Fowler, an Administrative Commission was established in order to:

assume any or all powers and responsibilities of a session (G-10.0102) for the benefit and ministry of the congregation. The Commission was also empowered to ordain and install elders and deacons, to visit organizations within the church, and settle differences therein.

This recommendation resulted in the appointment of the following persons to the Commission:

Reverend Catherine B. Benjamin (Lyndonville) Moderator
Elder Timothy A. McGee (Albion) Clerk of the Commission
Reverend Charles Roberts (John Knox)
Reverend Charles LePort (HR) Rev. LePort eventually moved to Georgia for a period of time and left the Commission
Elder Don Welch (Holley)
Elder Marilyn Britt (Byron)
Elder Charles H. Nesbitt (Albion)

The Commission met with Amy Fowler on October 16, 2015 to be appraised of the reasons for establishing the Commission, and to discuss the roles and duties of its members.

The Commission quickly realized areas that needed governance and set out to work on areas of:

Finance
Leadership –real or assumed
Spirituality

There were organizations in the church that assumed leadership was available to them due to the absence of a sitting pastor. Their actions were not viewed as mean-spirited; they just had programs they wanted the church to embrace which were apparently ignored previously.

There were also several times when individuals attempted to circumvent the process of approaching the Commission with requests, and instead to corner the Clerk for approval of activities.

As a result, the Commission decided to meet with those persons in order to assuage that situation. We wanted those persons to understand that the Commission was working for the good of the church, and not against anyone.

Additionally, assuming that members of the congregation needed to know more about the Commission and their church, we decided to hold a listening session with the members to discuss our purpose and their concerns. This was a positive move and resulted in clarity among the church members.

Another decision of the Commission was to provide representation to two major committees to assist with planning and to assure committee members that they and the Commission had the same objective: to help the church right itself and begin to be the church of people who are committed to fulfilling its mission to be the Light and Salt of the world. Reverend Charles Roberts met with the Re-Spirit Task Force, and I met with the Christian Education group.

Charles Nesbitt was extremely instrumental in getting the church healthier financially. Moving monies from undesignated funds to the general account paid back bills; cleaning up the membership roles by expunging names of lost members decreased per capita; and, sponsoring major fundraisers, was very effective.

On April 20, 2016, the Interim Pastor, Reverend Twyla Boyer, was introduced to the Commission. It was established that Rev. Boyer would officially begin her role as pastor on June 1, 2016.

The Commission continued to meet and the church continued to heal. Reverend Boyer provided a great part of that healing due to her understanding of the congregation and its need for direction.

For the above reasons we respectfully request that the Commission be relieved of its assignment.

Respectfully submitted,

Reverend Catherine B. Benjamin, Moderator

1 **DRAFT – please send all proposed edits and**
2 **questions to resourcecenter@pbygenval.org**
3 **by Monday, April 3**

4 Child and Youth Safety Policy

5 Presbytery of Genesee Valley
6 1190 Winton Rd S
7 Rochester, NY 14618
8 (585) 242-0080
9

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I. Principles

We believe that fundamentally, we cannot serve God and disrespect or endanger children or youth. We proclaim that God created all life and following God must lead us to protect the vulnerable among us, particularly children. We also want our Presbytery to be a place where children and youth are able to grow in their faith and thrive, and parents are supported with safe, high-quality childcare at our Presbytery's events.

We also believe that many churches are already setting high standards of quality programming for children and youth, from nursery care to teenage mission trips. This policy seeks to make explicit standards of care which are already present and ensure that these standards are maintained at all Presbytery events with children. This policy also requires that any allegations of maltreatment will be treated seriously and given the consideration they deserve.

We hope that this policy will help parents, pastors, and youth leaders from our churches be more comfortable participating in Presbytery events, and encourage individual churches to provide the same high standard of safety in their own ministry context.

II. Purpose

This policy is intended to:

1. Make clear the safe and appropriate practices for adults leading activities with children and youth on behalf of the Presbytery.
2. Safeguard children participating in Presbytery of Genesee Valley sponsored or co-sponsored activities against any maltreatment.
3. Obtain justice in the event of any maltreatment.
4. Explain clearly to parents, guardians, and church leaders the steps taken for children's safety during Presbytery sponsored or co-sponsored events.
5. Reinforce the bonds of fiduciary trust between Presbytery leaders and the children they care for and educate.
6. Comply with the *Book of Order* provision G-3.0106 which mandates each council adopt and implement a child and youth safety policy, and with G-4.0302 regarding Presbyterian Church (U.S.A.)-mandated reporting of abuse.
7. Exercise wise and prudent risk management and fulfill our fiduciary responsibility as stewards of the Presbytery as a not-for-profit corporation under New York State law.

III. Glossary

01. **accidental injury** is an unintentional wound requiring the administration of first-aid and/or treatment by a licensed medical provider, e.g., cut, insect sting, broken bone, or burn.
02. **child** refers to any person under the age of 18.

- 73 03. **child care provider** refers to any person who provides child care during a Presbytery
74 sponsored or co-sponsored event such as a meeting or educational event.
75
- 76 04. **corporal punishment** is the use of physical force (including spanking) which results in a
77 child being hit or struck by a person who is not the child's parent or guardian and is in a position
78 of authority or responsibility at a Presbytery-sponsored event.
79
- 80 05. **employee** refers to individuals who are hired or called by the Presbytery to work for
81 salary or wages.
82
- 83 06. **maltreatment** refers to an act, or failure to act (neglect) which:
84 • creates a substantial risk of physical, mental or emotional injury or harm;
85 • causes physical, mental or emotional injury or harm;
86 • endangers the welfare of a child; or
87 • constitutes sexual abuse of a child.
88
- 89 07. **organizer** refers to any person who plans a Presbytery sponsored or co-sponsored
90 activity or event which includes children, whether as an employee or volunteer. Although these
91 people might not directly come into contact with children, they are responsible for ensuring that
92 all Supervisors who lead Presbytery activities or events involving children are aware of and abide
93 by this policy.
94
- 95 08. **supervisor** refers to any person who is leading a Presbytery sponsored or co-
96 sponsored activity or event involving children, whether an employee or volunteer. A Supervisor
97 is responsible for the health, safety, education, and wellbeing of the children participating in the
98 activity or attending the event.
99
- 100 09. **volunteer** refers to any person who provides services for the Presbytery or its entities
101 and receives no remuneration or monetary benefits. Volunteers include persons elected or
102 appointed to serve on Presbytery boards, committees, and other groups.
103
- 104 10. **presbytery sponsored** refers to any activity, program or event involving children
105 which is planned, organized and/or conducted by the Presbytery or any of its officers, staff
106 members, committees or boards.
107
- 108 11. **presbytery co-sponsored** refers to any activity, program or event involving children in
109 which the Presbytery or any of its officers, staff members, committees or boards participates in
110 the planning, organization and/or conduct of such activity, program or event with another entity.
111 This policy does not apply to any activity, program or event, including Neighborhood activities,
112 for which the Presbytery provides only publicity or funding.
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IV. Scope

- A. This policy applies only to events, activities, or programs involving children which are sponsored or co-sponsored by the Presbytery. This includes, but is not limited to, the Presbytery's Triennium delegation, childcare at Church Leadership Development Day and Presbytery meetings, and Mission Day.
- B. This policy applies to: people who plan, organize, or lead any Presbytery-sponsored or co-sponsored event involving children; Supervisors and Child Care Providers at the events; parents whose children attend the event; staff of the Presbytery (employees or volunteers); and members of the Presbytery.
- C. This policy shall be reviewed by the Council every three years, with any needed revisions recommended to Presbytery.
- D. In the case of activities, events, or programs involving children which are Presbytery co-sponsored, the Presbytery (or its applicable officer, staff member committee or board) shall advise the other organization or group of this policy, and that the Presbytery will require, as a condition of its co-sponsorship, that this policy be observed, except to the extent that the other organization or group may have a similar policy which is more restrictive or which is designed to address the specific or unique circumstances of the location in which such activity, event or program is conducted.

V. Practices

The following practices are measures to be applied to ensure child safety and eliminate opportunities for maltreatment of children and youth during Presbytery sponsored or co-sponsored events.

1. At no point shall an adult be alone with an unrelated child, including during transportation in a vehicle or using the bathroom. Ways to permit confidentiality and privacy without sacrificing safety are listed in V. Practices 6.
2. At least one Child Care Provider present must be 23 years of age or older.
3. There will be no more than five children to each Child Care Provider for children under 10 (Child Care Providers may include teens, as long as there is a five-year age difference). There may be eight children to each Child Care Provider for children between 10 and 18.
4. The Supervisor is responsible for informing parents and guardians of the room, area, or location in which their children will be supervised.

- 157 5. All indoor activity rooms or areas must have doors with windows, dutch doors, or
158 doors must be left open. Window shades and/or doors are to be open whenever
159 possible. Anyone passing an activity room must be able to see into the room at all
160 times.
- 161 6. Confidential discussions with minors shall be conducted with open doors or a door
162 with a clear window, at times when other adults will be nearby and aware.
- 163 7. Supervisors and Child Care Providers are responsible for ensuring that proper safety
164 guidelines are followed during activities (helmets during a bike ride, gloves during
165 construction service project, etc).
- 166 8. If medication may be needed during a Presbytery sponsored or co-sponsored event,
167 parents must fill out the Medication Form (see Attachment C). Supervisors will
168 dispense medication as directed according to the medication form. Supervisors will
169 keep any medication provided by parents in a safe place inaccessible to other children
170 or youth.
- 171 9. For any Presbytery-sponsored or co-sponsored event which is overnight or conducted
172 outside of the Presbytery's physical boundaries (such as travel to and from
173 Triennium), the Supervisor is responsible for ensuring that a complete Medical
174 Information Form (Attachment D) has been received in advance for each participating
175 child.
- 176 10. Medical information and medication forms (Attachments C and D) will be accessible
177 by Supervisors and Child Care Providers, and will be destroyed after the event.
- 178 11. No children or youth will possess, or have access to, illegal drugs, alcohol, tobacco, or
179 weapons. In the event of non-compliance, the offending child may be sent home at
180 their family's expense.
- 181 12. There shall be no one-on-one online contact or text messaging between a Supervisor
182 or Child Care Provider and a minor. Public methods of communication are encouraged
183 such as including a parent, sibling, or other child on any message.
- 184 13. Technology will not be used to bully others or view or send explicit violent, sexual, or
185 obscene material, either by children, youth, Supervisors, or Child Care Providers. If the
186 event of non-compliance, the offending child may be sent home at their family's
187 expense.
- 188 14. Any act of maltreatment of a child or youth entrusted to our care, whether it is
189 committed by an adult or minor, is strictly prohibited.
- 190 15. A first aid kit must be accessible to Supervisors or Child Care Providers at all times.

- 191 16. No photographs of anyone under the age of 18 shall be published by the Presbytery
192 without written permission from parents.
- 193 17. Any act of corporal punishment as a means to discipline, correct, or control a child
194 entrusted to our care is strictly prohibited.
- 195 18. In the event of any overnight activity involving children or youth, adult Supervisors
196 who stay overnight must provide written documentation of a basic background check
197 conducted within the past three years by Praesidium (praesidium.com) or an
198 organization accepted by the PC(USA).
- 199 19. If transportation during a Presbytery sponsored or co-sponsored program, event or
200 activity is provided, the Event Organizer shall take appropriate steps to ensure that
201 the vehicle operators are at least 20 years of age and have valid drivers' licenses, and
202 that the vehicles have valid registrations and insurance.
- 203 20. This policy shall be implemented as follows for all Presbytery-sponsored or co-
204 sponsored events involving children:
- 205 a. This policy and the supplemental "Child and Youth Safety Resources" document
206 shall be distributed by the Event Organizer to all people who plan and lead such
207 events, including Supervisors and Child Care Providers. Written acknowledgement of
208 receipt shall be required (see Attachment B, "Acknowledgement of Receipt").
209 Acknowledgement forms will be kept either digitally or in hard copy by the Presbytery
210 for three years after the event and then destroyed.
- 211 b. Event Organizers are responsible for distributing this policy, collecting signed
212 acknowledgements from Supervisors and Child Care Providers and making available a
213 hard copy of the policy on site.
- 214 21. Before the Presbytery commits to co-sponsoring an event involving children with
215 another organization or group, the Event Organizer shall obtain a completed and
216 signed copy of "Co-Sponsor's Agreement to Observe PGV Child and Youth Safety
217 Policy" (Attachment E) as a condition of the Presbytery's co-sponsorship.

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VI. Intervention Procedures

The following procedures require the response of any Supervisors, Child Care Providers, or Event Organizers upon discovery, or receipt of either a verbal report or a written allegation, of any accidental injury to or maltreatment of children.

- 228 **A. In the event of any accidental injury**
- 229 1. Emergency medical treatment shall be administered as needed, in the determination
- 230 of a Supervisor or Child Care Provider.
- 231
- 232 2. Child Care Providers shall immediately notify a Supervisor.
- 233
- 234 3. The Supervisor shall immediately notify the child’s parents or guardians of any case of
- 235 injury requiring medical treatment.
- 236
- 237 4. The Supervisor shall immediately notify the Event Organizer of any case of injury
- 238 requiring medical treatment.
- 239
- 240
- 241 **B. In the event of any maltreatment**
- 242 1. If a Supervisor, Child Care Provider, or Event Organizer discovers or has a reasonable
- 243 concern that a child may be in danger or abused in another context, they shall contact
- 244 the NY State Child Abuse Hotline (see Attachment A, “Resources for Reporting
- 245 Maltreatment Of Children”).
- 246
- 247 2. If there is a reasonable concern that a child was maltreated during a Presbytery-
- 248 sponsored or co-sponsored event, activity, or program, whether by an adult or
- 249 another child, the following shall apply:
- 250 a. Emergency medical treatment shall be administered as needed, in the
- 251 determination of a Supervisor or Child Care Provider.
- 252 b. Child Care Providers shall immediately notify a Supervisor.
- 253 c. The Supervisor shall immediately notify the child’s parents or guardians of any
- 254 case of maltreatment.
- 255 d. The Supervisor or Event Organizer if present shall notify the NY State Child
- 256 Abuse Hotline immediately (see Attachment A, “Resources for Reporting
- 257 Maltreatment Of Children”).
- 258 e. The Supervisor shall immediately notify the Event Organizer of any case of
- 259 maltreatment.
- 260
- 261 **C. Post-event action after accidental injury or an allegation of maltreatment of children**
- 262 1. The Supervisor of an event shall submit a written report to Event Organizers after any
- 263 allegation of maltreatment or accidental injury. In the instance of any submission of
- 264 written information involving a minor, the person who receives the report shall
- 265 promptly inform the Presbytery Leader, the Presbytery insurance carrier, and the
- 266 Presbytery attorney. Disclosure to civil authorities is required if there is an allegation
- 267 that an illegal action (such as child abuse or neglect) has occurred (see Attachment A,
- 268 “Resources for Reporting Maltreatment Of Children”).
- 269
- 270 2. The Presbytery Leader will disclose in writing to an affected congregation’s pastor the
- 271 basic facts following receipt of a written report regarding an allegation of

272 maltreatment of children. Disclosure will be truthful, recognize concerns for
273 confidentiality, and respect formal investigations.

274

275 **D. Violation of Policy by a Supervisor or Child Care Provider**

276 1. If any items in the “Practices” section of this policy are violated by Supervisors or Child
277 Care Providers, they may be sent home immediately at their own cost and
278 replacements may be found as needed. Parents of children at the event will be
279 notified of the change immediately.

280

281 **E. Violation of Policy by a Child or Youth**

282 1. If any items in the “Practices” section of this policy are violated by a child or youth (e.g.,
283 #11, #13, or #14), they may be sent home immediately at their own cost.

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Attachment A.

Resources for Reporting Maltreatment of Children

In the case of a reasonable concern that a child may have been maltreated, harmed, or is in danger, notify the NY State Child Abuse Hotline at **1-800-342-3720** immediately.

If a person is not certain whether they should call the civil authorities, they may review the situation by calling either Bivona Child Advocacy Center to review the situation at **585-935-7800** (Monroe County; Monday-Friday, standard business hours) or Lifeline (serves Cayuga, Livingston, Monroe, Ontario, Seneca, and Wayne counties; 24 hours/7 days) at **211** or **585-275-5151**.

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Attachment B.

Acknowledgment of Receipt

I hereby acknowledge that I have received a copy of the Presbytery of Genesee Valley’s Child and Youth Safety Policy, and the Child and Youth Safety Resources document. I have read the policy, understand its meaning, and agree to conduct myself in accordance with the policy. I authorize the obtaining of emergency medical treatment as stated in Part VI, Intervention Procedures.

Signature	Name
------------------	-------------

Relationship to Presbytery:	Parent
	Event Supervisor
	Event Organizer
	Child Care Provider

Phone Number	Email
---------------------	--------------

Name of Event, Activity, or Program	Date of Event
--	----------------------

No photographs of my child may be published by the Presbytery.

My child may be transported in a vehicle during this Presbytery sponsored or co-sponsored event, activity, or program. The vehicle and driver will comply with practices detailed in this policy.

*Please complete, sign, and return to Event Organizer care of:
Presbytery of Genesee Valley
1190 Winton Road South
Rochester, NY 14618
officeadmin@pbygenval.org*

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Attachment C.

Medication Form

Name of child: _____

Medications provided by parent:

Circumstances in which medication should be administered:

Directions for administering medication (puffs/use, taken with food, etc)

Does this medication require any special storage? _____

Is your child able to administer their own medication? _____

Do you want to be contacted if this medication is used? _____

I agree that event Supervisors and/or Child Care Providers may administer this medication to my child in the manner described above.

Signature

Printed Name

Date

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Attachment D.
Medical Information Form
(for overnights or activities outside of the Presbytery’s boundaries)

Participant Information

Name _____

Primary Physician _____ Phone _____

Dentist _____ Phone _____

Special Medical Conditions _____

Date of last tetanus shot _____

Ongoing medications (name and times/circumstances administered)

Allergies (medicine, food, insects, etc.)

Health Insurance Company _____

Policy Number _____

Other information that you would like for us to know:

Emergency Contact Information

Parent 1 Name _____

Home Phone Number _____ Work Phone Number _____

455 Cell Phone Number _____

456

457 Parent 2 Name _____

458

459 Home Phone Number _____ Work Phone Number _____

460

461 Cell Phone Number _____

462

463 Other Emergency Contact Name _____

464

465 Relationship to Youth _____

466

467 Home Phone Number _____ Work Phone Number _____

468

469 Cell Phone Number _____

470

471

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Attachment E

Co-Sponsor’s Agreement to Observe PGV Child and Youth Safety Policy

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I hereby acknowledge that, as an authorized representative of _____

(name of organization or group*), I received a copy of the Presbytery of Genesee Valley’s
Child and Youth Safety Policy, and the Child and Youth Safety Resources document, as of the date
indicated below. I have read the policy, understand its meaning and intent, and understand and
acknowledge that the observance of this policy is a condition of the co-sponsorship by the
Presbytery of the activity, program or event as identified below, and agree that such policy will
be observed, except to the extent that the this organization or group uses a similar policy
containing practices which are better suited for achieving Presbyter’s Section II. Purpose. If our
organization or group’s policy will be used, I have attached a copy to this form, and indicated
which of our specific portions will apply.

Signature

Name

Name of Organization or Group*

Date

Name of Activity, Program or Event

Phone Number

Email

*[*includes individual churches, presbyteries and synods, or other independent religious,
charitable, educational or not-for-profit organization or group.]*

Child and Youth Safety Resources

Presbytery of Genesee Valley
1190 Winton Rd S.
Rochester, NY 14618
(585) 242-0080

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- I. Childcare Guidelines for Presbytery-Sponsored Childcare
- II. Childcare Registration Form for Presbytery-Sponsored Childcare
- III. Common Indicators of Child Abuse or Maltreatment
- IV. Why The Presbytery’s Policy Can’t Be a Church’s Policy
- V. Persons Consulted While Writing Child Safety Policy

Much of the conceptual framework of PGM’s Child and Youth Safety Policy is from the Bible and the Church’s *Book of Confessions*, as well as the *Book of Order* and our Presbytery’s Sexual Misconduct Policy. All churches working on their own child and youth safety policies are strongly encouraged to consult these resources.

44 I. **Childcare Guidelines for Presbytery-Sponsored Childcare**

45 These guidelines are given to all Child Care Providers at Presbytery events. They are used for
46 childcare at Presbytery-sponsored events.

47
48 All children are precious to God. As a body of Christ, the Presbytery of Genesee Valley has a
49 moral responsibility to ensure the safety of every child within our care. The goals of these
50 childcare guidelines include:

- 51 1. Protecting all children participating in activities, programs, and events sponsored
52 by the Presbytery from all forms of abuse.
- 53 2. To provide quality childcare at all Presbytery meetings and events.
- 54 3. Protecting our Child Care Providers as well as all other volunteer staff from false
55 allegations of child abuse.
- 56 • Per Presbytery regulations, two Child Care Providers are required. One shall be at least
57 23 years of age.
 - 58 • Ensure that completed Child Care Information Forms are accessible
 - 59 • Ensure that children are supervised at all times
 - 60 • Under no circumstances shall a child be alone with a caregiver
 - 61 • Provide children, ages infant to teen, with support and engaging activities
 - 62 • Supervise with available crafts, games or play
 - 63 • Supervise any meals or snacks (food provided) with attention to any food allergies
 - 64 • Keep the playroom and childcare areas clean and organized
 - 65 • Provide opportunities for rest time and attend to children’s needs (restroom, potty
66 training, diapering)
 - 67 • Promote and reinforce positive, healthy, non-violent behaviors, while implementing
68 positive behavior management strategies
 - 69 • Clearly and effectively communicate in a manner that children understand
 - 70 • Document any significant behaviors or concerns for parents’ attention
 - 71 • Child Care Providers shall be released after one hour if there are no pre-registered
72 children needing care and shall be paid for time served.

73
74 Other notes – when possible, change in availability of either Child Care Provider or pre-
75 registered children needing care needs to be communicated to the Event Organizer at
76 least 48 hours in advance

77
78 A legal name and address of Child Care Providers is required for payment – payment will
79 be submitted within one week of the event

80
81 **Bathroom Policy:**

82
83 No child, regardless of age, will be permitted to use a bathroom alone with an unrelated
84 adult. ***Parents are expected to handle bathroom duties for their children. In the event
85 that a child will need to use the bathroom, a parent will be contacted for assistance***

86 *unless a waiver is signed by the parent. In the event that a parent is not available to*
87 *assist, the following procedures will be applicable.*

88

89 **Procedures:**

90

91 The “Rule of Three” will be practiced, requiring there to be at least **three** people present
92 – i.e., one Child Care Provider and two or more children, or two Child Care Providers and
93 one child. Three or more children unsupervised do **NOT** meet the “rule of three” criteria.

94

95 Child Care Providers will ensure the restroom is unoccupied and assess for safety before
96 allowing children to use the bathroom, plus monitor the area while the child is using the
97 bathroom. If the bathroom is occupied, Child Care Providers will maintain presence in the
98 bathroom the entire time children are inside.

99

100 Child Care Providers take children to the bathroom in groups whenever possible,
101 with the group being no larger than the number of stalls or urinals. If Child Care Providers
102 are assisting young children in the toilet stalls, the doors to the stalls must remain open.

103

104 Toileting, diapering, and clothing changes are all private activities that must be supervised
105 using the “Rule of Three.” This policy allows privacy for the children as well as and
106 protection for the Child Care Providers.

107

108 **Medication Policy:**

109 Child Care Providers will not be responsible for administration of medication.

110 ***Parents are expected to administer any prescribed medication to their child as noted in***
111 ***the Child Care Information form.***

112

113 **Procedures:**

114 Child Care Providers will contact the parent to administer medication to the child at the
115 prescribed time required or any other time needed.

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130 **II. Childcare Registration Form for Presbytery-Sponsored Childcare**

131 These forms are utilized by the Presbytery for events providing childcare for young children.

132

133 Please fill in this questionnaire so we may better understand your child.

134

135 Child's Full Name _____ Nickname _____

136

137 Has your child been in daycare before? Yes ____ No ____

138

139 **Eating Habits:**

140

141 Does your child have a special diet? ____ Are there any foods that should not be served to your
142 child?

143

144 If yes, please list the food and the reason

145 _____

146

147 List your child's favorite and least favorite foods

148 _____

149

150 Does your child require a bottle ____ sippy cup ____ high chair ____ booster seat

151

152 **Sleeping Habits:**

153

154 Does your child take naps? If yes, how long does your child usually nap?

155 _____

156

157 Does your child have any problems getting to sleep or staying asleep? If yes, explain

158 _____

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160 **Health Concerns:**

161

162 Does your child have any known health concerns? Yes ____ No ____

163

164 If yes, please describe:

165 _____

166

167 Does your child take any medications on a regular basis? Yes ____ No ____

168

169 If yes, list the medications/dosage/and how often taken: _____

170

171 Does your child have any known allergies? Yes ____ No ____

172

173 If yes, list the allergy and how it is dealt with: _____

174

175

176 **Behavior:**

177

178 How do you "reward" or "discipline" your child? _____

179

180 **Bathroom Habits:**

181

182 Does your child use the bathroom alone at home? Yes ___ No ___

183

184 Does your child use diapers ___ "Pull up" pants ___

185

186 Is your child currently being potty trained? Yes ___ No ___

187

188 If yes, please list the training process and any communication/signal the child uses when needing
189 to use the bathroom:

190

191

192

193 **Bathroom Policy:**

194 No child, regardless of age, will be permitted to use a bathroom alone with an unrelated adult.

195 ***Parents are expected to handle bathroom duties for their children. In the event that a child will
196 need to use the bathroom, a parent will be contacted for assistance unless a waiver is signed
197 by the parent.***

198

199 **Please sign below if you allow caregivers to accompany your child to the bathroom per the
200 policy:**

201

202

203

204

205 **Medication Policy:**

206 Child Care Providers will not be responsible for administration of medication. ***Parents are
207 expected to administer any prescribed medication to their child and will be contacted to return
208 for administration.***

209

210 **Please note below any prescription medication and required administration times:**

211

212

213

214 Anything else about your child you feel we should know?

215

216

217 **Contact Information:**

218

219 Please provide contact information – including cell phone number and your physical location
220 (meeting rooms, etc), in case we need to contact you during the time your child is in our care:

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261 **III. Common Indicators of Child Abuse or Maltreatment**

262 Taken from NY State's Child Protective Services website, <http://ocfs.ny.gov/main/cps/signs.asp>

263

264 This list is not all-inclusive, and some abused or maltreated children may not show any of these
265 symptoms.

266

267 Indicators of Physical Abuse can include:

268 • Injuries to the eyes or both sides of the head or body (accidental injuries typically only
269 affect one side of the body);

270 • Frequently appearing injuries such as bruises, cuts and/or burns, especially if the child is
271 unable to provide an adequate explanation of the cause. These may appear in distinctive
272 patterns such as grab marks, human bite marks, cigarette burns or impressions of other
273 instruments;

274 • Destructive, aggressive or disruptive behavior;

275 • Passive, withdrawn or emotionless behavior; and

276 • Fear of going home or fear of parent(s).

277

278 Indicators of Sexual Abuse can include:

279 • Symptoms of sexually transmitted diseases;

280 • Injury to genital area;

281 • Difficulty and/or pain when sitting or walking;

282 • Sexually suggestive, inappropriate or promiscuous behavior or verbalization;

283 • Expressing age-inappropriate knowledge of sexual relations; and

284 • Sexual victimization of other children.

285

286 Indicators of Maltreatment can include:

287 • Obvious malnourishment, listlessness or fatigue;

288 • Stealing or begging for food;

289 • Lack of personal care – poor personal hygiene, torn and/or dirty clothes;

290 • Untreated need for glasses, dental care or other medical attention;

291 • Frequent absence from or tardiness to school; and

292 • Child inappropriately left unattended or without supervision.

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IV. Why The Presbytery's Policy Can't Be a Church's Policy

The Presbytery of Genesee Valley is not a church, and the policy writers do not know each church's specific families and safety needs. Every church and ministry is different from each other, and needs separate policies to keep their children safe.

A few quick examples:

- A three-story church may want to include rules about whether infants can play near stairs, or whether youth group activities need to be wheelchair accessible.
- Any upstate New York church may want to include rules about when it is too cold to take toddlers outside to play.
- Some churches have no doors with windows, while some churches have no doors to their nursery at all – write a policy which describes your church building.
- A rural church may want to require medical forms for all youth group activities, if the activity will take children beyond easy reach of their parents.
- A church with an older building may want to write specific instructions about which rooms are free of lead-based paint and safe for children to play in.
- A church which plans field trips may need to include car seat use in their policy.

The Presbytery's Child and Youth Safety Policy is intended to be practical for events with multiple churches, such as Triennium, all-church youth retreats, or childcare during Presbytery meetings. This policy will not fit what is needed during your church's activities to keep children safe. Write your own policy, make sure it is realistic and feasible for your congregation, and stick with it. You are always welcome and encouraged to call the Presbytery and ask for help writing your policy.

V. Persons Consulted While Writing Child and Youth Safety Policy

Please contact the Presbytery offices for contact information.

- Resource and Education Committee
- Youth Leaders of Genesee Valley Presbytery
- Christian Educators of Genesee Valley Presbytery
- Mel Olver, Presbytery Attorney
- Jim Evinger, Presbytery of Genesee Valley
- Christopher Williams, Presbytery insurance agent
- Parents currently utilizing child care at Presbytery events



Presbytery of Genesee Valley

1190 WINTON ROAD SOUTH • ROCHESTER, NEW YORK 14618-2244 • (585) 242-0080
FAX (585) 242-0086 RESOURCE CENTER (585) 242-0099 www.pbygenva.org

February 21, 2017

Mayor Lovely Warren
City Hall
30 Church Street
Rochester, NY

Re: Call for the Rochester Police Department to abstain from federal immigration enforcement

Dear Mayor Warren:

The Mission and Advocacy Committee of the Presbytery of Genesee Valley, the local governing body of the Presbyterian Church (U.S.A.), writes to thank you for your commitment to defend and support immigrant communities in Rochester, NY. We share your appreciation for immigrants' contributions to Rochester. We are also concerned that participation of the Rochester Police Department in U.S. Department of Homeland Security enforcement actions will damage public safety in Rochester by undermining trust between our immigrant communities and police.

Any city or county that claims to provide "sanctuary" for immigrants should commit to disentangling the work of local police officers, jails, and probation officers from federal immigration enforcement. To that end, we offer the following recommendations:

1. Local jails, police officers, and probation officers should be prohibited from honoring any ICE detainer or other ICE or CBP request to hold an individual in jail beyond their ordinary release (the moment that person would normally be released upon completion of sentence, or on bail, supervised release, or recognizance), absent a judicial warrant. The New York State Attorney General has affirmed in guidance to all police and sheriff's departments in the state that "compliance with ICE detainers or requests for immigration holds is voluntary—not mandatory."
2. Local jails, police officers, and probation officers should not delay the posting of bail and/or release from custody because of an individual's immigration status or receipt of an ICE detainer or other ICE or CBP request without a judicial warrant.
3. Local jails, police officers, and probation officers should be prohibited from expending resources and personnel time for purposes of assisting federal immigration enforcement, including by sharing information regarding a person's custodial status, release date, or address, absent a judicial warrant.
4. Local police and sheriff's departments should commit to decline any request from DHS to enter into a 287(g) agreement. The 287(g) program deputizes local law enforcement officers to act as federal immigration agents within their local jurisdictions. Currently, there are no 287(g) agreements in New York State.
5. Local jails should commit to decline to provide land, office space, or office equipment to ICE, and should not permit ICE or CBP to access anyone in jail custody absent a judicial warrant.
6. Local police and sheriff's departments and probation officers should clarify to their officers that they should not investigate violations of federal immigration law.
7. Local government resources should not be used to create or assist in the creation of any federal registry based on race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.
8. All local government employees, including local law enforcement officers, should be prohibited from inquiring into a person's immigration status unless required by law, for example for purposes of establishing eligibility for a public benefit for which verification of citizenship or satisfactory immigration status is required.
9. All local government employees, including local law enforcement officers, should be prohibited from contacting ICE or CBP for interpretation assistance. Instead, interpretation services for use by local government employees, including local law enforcement, should be funded to facilitate communication with limited English proficient individuals.

I, Rev. Roderic P. Frohman, Pastor Emeritus of Third Presbyterian Church, representing the Mission and Advocacy Committee of The Presbytery of Genesee Valley, summarized these concerns when I spoke before the City Council on February 21, 2017.

Thank you for your leadership and support.

Sincerely,



Roderic P. Frohman

Cc:

Rev. Amy Fowler
Elder Susan Orr
Brian Curran, Esq., Corporation Counsel
Rochester City Council:
President Loretta Scott
Councilmember Carolee Conklin
Councilmember Matt Haag
Councilmember Dana Miller
Councilmember Jacklyn Ortiz
Councilmember Adam McFadden
Councilmember Molly Clifford
Councilmember Elaine Spaul
Councilmember Michael Patterson

THE REV. AMY WILLIAMS FOWLER
Presbytery Leader

BETH WEAVER
Office Administrator

ELDER SUSAN B. ORR
Presbyter for Mission and Education

THE REV. FRANK Y. ICHISHITA
Executive Presbyter Emeritus

CHERYL BATTAGLIA
Financial & Program Administrator

February 21, 2017

Statement by Rev. Dr. Roderic P Frohman to the City Council of Rochester, NY

Pastor Emeritus, Third Presbyterian Church, Rochester, NY

Speaking On Behalf of the Presbytery of Genesee Valley's Mission and Advocacy Committee

Dear Members of City Council;

Thank you for the opportunity to speak before you today regarding the possibility of Rochester becoming a "sanctuary city" for those fleeing the impact of the recent Executive Order of President Donald Trump.

For Rochester to become a city of refuge would place it in a long-standing tradition

The concept of a sanctuary city goes back thousands of years. It has been associated with Christianity, Islam, Judaism, Buddhism, Baha'i, Sikhism, and Hinduism. In Western Civilization, sanctuary cities can be traced back to the Torah. The Book of Numbers commands the selection of six cities of refuge. In 392 AD, Roman emperor Theodosius I set up sanctuaries under church control. In 600 AD in medieval England, churches were given a general right of sanctuary. This right was abolished in 1621 AD to punish the Puritans. Guess where they fled to?

In the face of the crisis of Latin American refugees seeking asylum in United States in the 1970's and 1980's, Los Angeles became the first sanctuary city in 1979. In particular the legislation from the city reads: "an officer shall not arrest or book persons in violation of Title Eight, Section 1325 of the United States Immigration Code." That's pretty gutsy.

In response to the same crisis, Downtown Presbyterian Church, just across the street, established itself as a sanctuary congregation. I urge you some time to just walk across the street and view the staircase where you can still see a steel gate set up to prevent unwanted access to the third floor of that building.

Dr. Thomas Wong, Associate Professor of Political Science at the University of California San Diego, has done a study of the impact of immigration on sanctuary counties in the United States. He notes, "Crime is significantly lower in sanctuary counties compared to non-sanctuary counties. Moreover, economies are stronger in sanctuary counties—from higher median household income, less poverty, and less reliance on public assistance to higher labor force participation, higher employment-to-population ratios, and lower unemployment." The study also showed that sanctuary cities build trust between local law enforcement and the community, which enhances public safety overall.

https://en.wikipedia.org/wiki/Sanctuary_city

For Rochester to become a sanctuary city is not only the right thing to do, it is in its own social and economic self-interest, and it is as American as apple pie!

Presbytery of Genesee Valley, March 25, 2017, First Presbyterian Church, Pittsford

Report of Presbytery Council

1. Child and Youth Safety Policy is presented for a First Reading

2. Advisory Task Force on Church Property

The Council approved a motion for the Moderator Jim Renfrew, in consultation with the Chair of Council Brandi Wooten, to form a small task force to take written observations of John Wilkinson about this issue, including input from the Trustees, and the recommendations from the Lakeside Administrative Commission, and bring back to Council the scope of a larger discussion leading to strategic decisions concerning property preceding the dissolution of a congregation, and palliative care for congregations in the future.

3. Approval of Letter to Mayor Warren regarding Federal Immigration Enforcement, coming from the Mission & Advocacy Committee
4. Vision & Strategy Committee Progress Report, including Healthier Congregations Team
5. Presbytery Staffing Pattern

During the Presbytery meeting on September 27, 2016, four motions addressing the staffing pattern of the Presbytery were tabled. At the November 29th Presbytery meeting, a motion to return the proposed staffing pattern to Presbytery Council for further deliberation was approved. The Presbytery Council received a recommendation from the Vision & Strategy Committee, regarding the referred motions, together with input from a retreat held on December 3, 2016, facilitated by the Rev. Dr. Laurie Ferguson, and from conversations with groups from the Presbytery on January 27 and 28, 2017.

In accordance with the Presbytery's Manual of Operations, a Stated Clerk Nominating Committee was convened by Presbytery Council Chair Brandi Wooten, consisting of Ralph Carter (Nominating), Barbara Bruins (Personnel), Michelle Sumption (Council). This Committee nominated Ruling Elder Susan Orr to serve as Stated Clerk for a term beginning April 1, 2017 and ending December 31, 2019. This adjustment to the dates reflects both period of time since the September meeting and conversations with Budget Development and Oversight Ministry Team.

Presbytery Council recommends that the Presbytery:

1. Approve the Position Description for the *Presbyter for Healthy Congregations/Stated Clerk*, effective April 1, 2017-December 31, 2019. The Position Descriptions is attached to this report; and
2. Approve Ruling Elder Susan Orr as the Presbyter for Healthy Congregations/Stated Clerk, in accordance with the Position Description; and, if elected, install her at the close of this meeting.

6. Presbytery and Council 2017 Meeting Schedule

Presbytery: Saturday March 25, 2017, Pittsford

Council: Monday April 24, 2017, 6 p.m. York

Presbytery: Tuesday May 23, 2017, Byron

Council: Monday June 12, 2017 6 p.m. Lyndonville

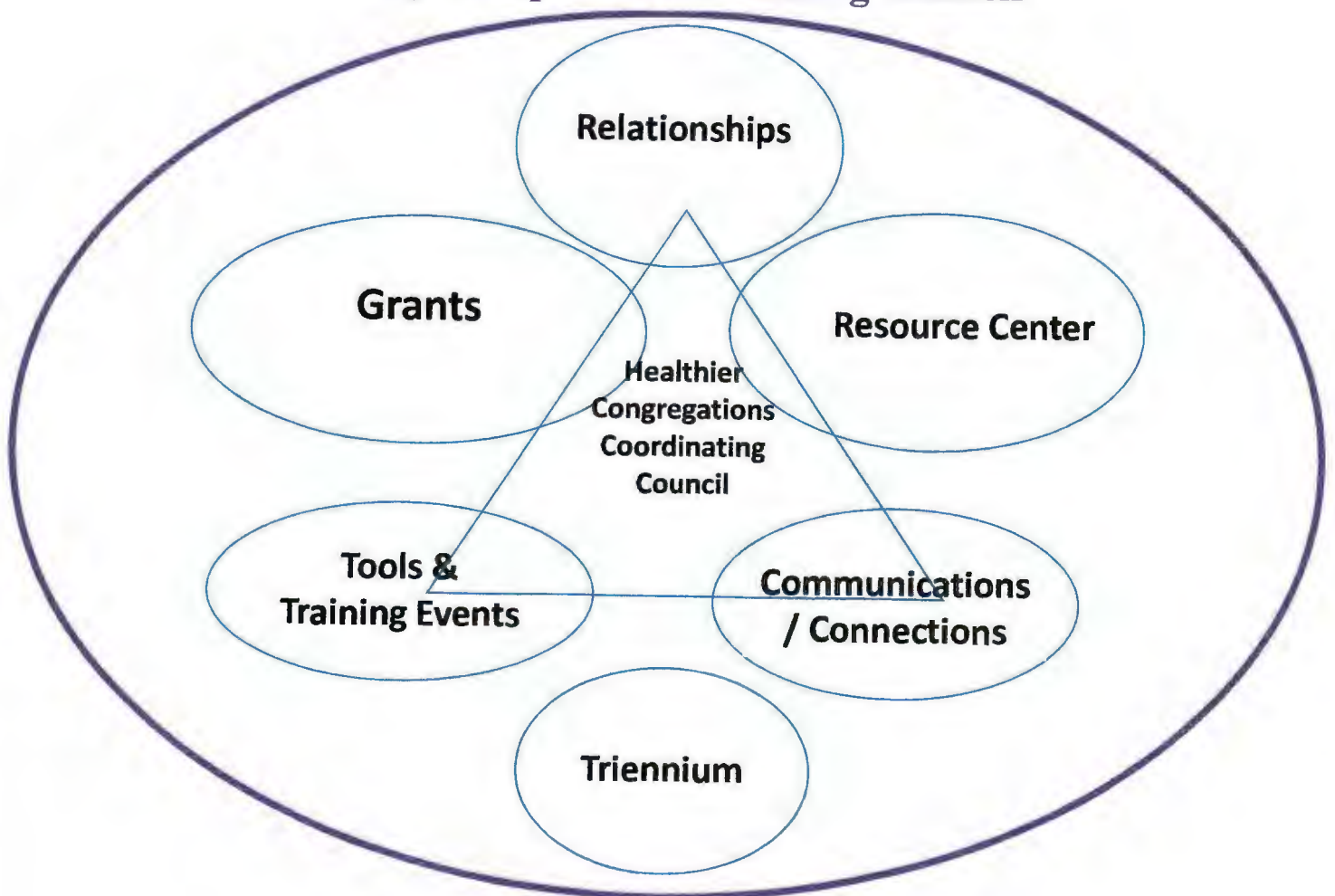
Presbytery: July 25, 2017 at 6:30 p.m. Location to be determined.

Healthier Congregations Team Vision Statement

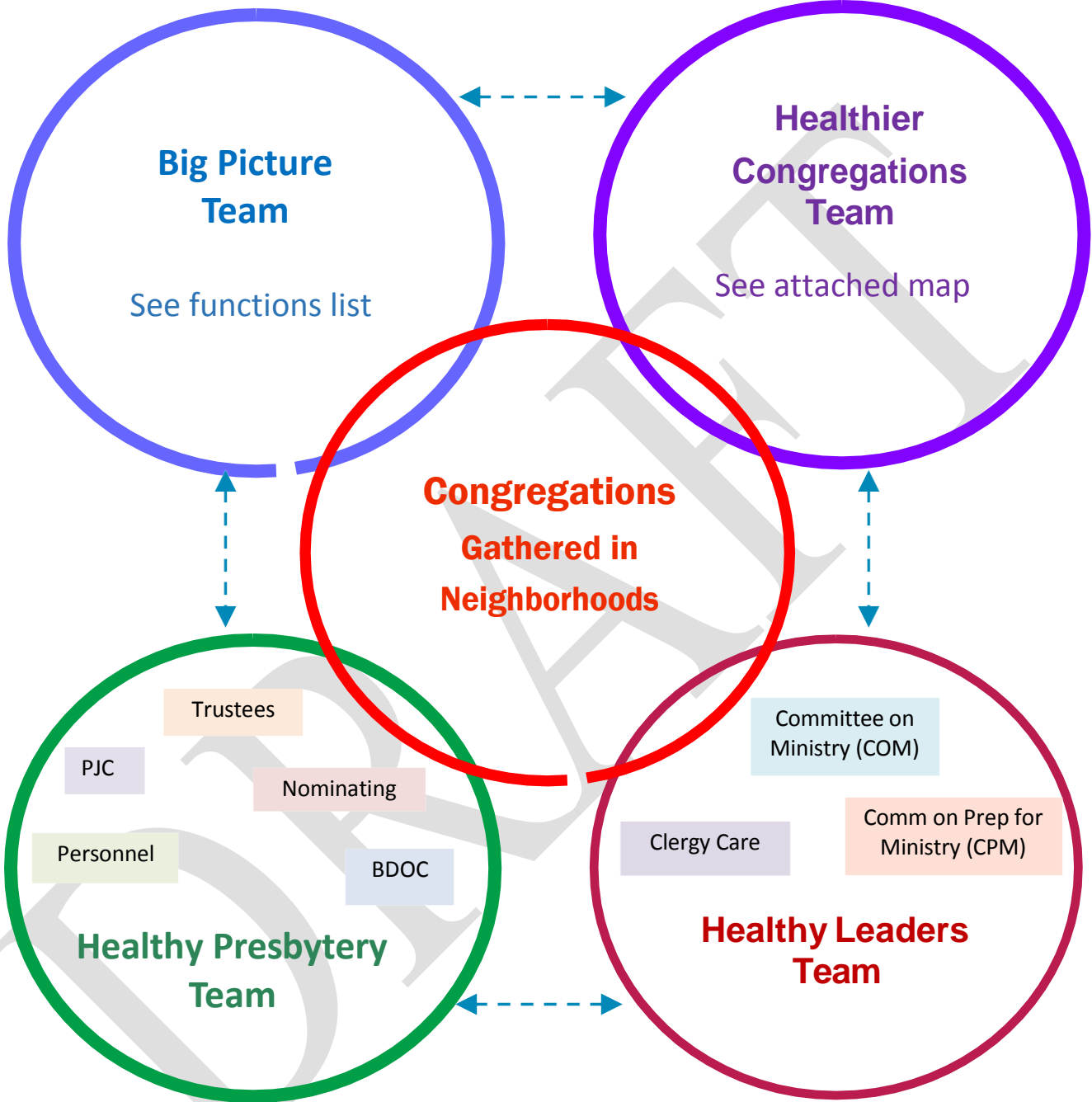
We equip and empower congregations and neighborhoods to support one another for the risky work of discerning how to share God’s love more fully in our community, build healthier relationships, explore new ways of being church together, and live as a sign of hope for the world.

DRAFT

Healthier Congregations Team Working Groups & Coordinating Council



Presbytery of Genesee Valley



Our Mission: Know Christ, Live Christ, Share Christ

Our Vision: Healthy, Vital, Sustainable Congregations and Leaders

Report of the Vision & Strategy Committee of the
Presbytery Council of the Presbytery of Genesee Valley
March 25, 2017

Functions of the Big Picture Team

Dreaming and Discerning

Strategizing and Making Recommendations to the Presbytery

Planning

Coordinating the Work of Teams: Healthier Congregations, Healthy Leaders, Healthy Presbytery

Evaluating

Referring matters to a Team or Work Group for possible Implementation

Communication, both listening and sharing, with Presbytery members, commissioners, other church members, the Neighborhoods, and the wider community

Presbytery meetings and educational and relationship-building events and gatherings

Through sub-groups:

Mission – Relationships with Designated Presbytery Missions, such as Rochester Presbyterian Home, Cameron Community Ministries, Peoples Ministry in Christ, Camp Whitman, and Self Development of People

Advocacy – through Presbytery Meetings, and through congregations to the larger community

Interfaith and Ecumenical Work – through covenant agreements, such as GRCC and other organizations

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Presbytery of Genesee Valley Neighborhood Groups

Group 1:

First PC, Medina	First PC, Albion	First PC, Holley
Barre Center PC	First PC, Elba	Lyndonville PC
First PC, Brockport	Ogden PC, Spencerport	

Group 2: Riverside Neighbors

Laurelton United PC	Gates PC	South PC
New Life PC	Third PC	Trinity Emmanuel PC
Downtown PC	Summerville PC	Bethany PC
Twelve Corners PC	Irondequoit PC	John Knox PC
Parkminster PC	Westminster at RPH	Companions on the Way (NWC)
Dewey Avenue PC*	Brighton PC**	Calvary-St. Andrews Parish***

Group 3:

North Bergen PC	Stone Church PC, Bergen	First PC, Byron
First PC, Batavia	United PC, Corfu	First PC, Leroy
East Bethany PC	First PC, Attica	Seekers Community, Batavia

Group 4: Valley Neighbors

Union PC, Scottsville	First PC, Mumford	First PC, Caledonia
Central PC, Avon	First PC, East Avon	United PC, York
Central PC, Geneseo	First PC, Livonia	Lima PC
First PC, Honeoye Falls	United PC, Covington	First PC, Chili
First PC, Wyoming	United PC Stone Church, Caledonia****	

*Will join with Irondequoit, if the way be clear

*In discernment to leave the Presbytery

***Action to be taken at 3/25/17 meeting

****Will transfer to EPC when way is clear

Group 5:

Webster PC	Christ Clarion, Pittsford	Penfield PC
First PC, Pittsford	First PC, Victor	Mendon Church
Perinton PC	John Calvin PC, Henrietta	Rochester Korean, PC, Rush

Group 6:

United Church, Warsaw	Brick PC, Perry	Dansville PC
Pike Community Church	United PC, Mt. Morris	Groveland Federated Parish
First PC, Sparta	First PC, Tuscarora	First PC, Ossian
Trinity Church, Nunda		

Presbytery of Genesee Valley

Position Description

- Title:** **Presbyter for Healthy Congregations/Stated Clerk**
- Category:** In accord with the Fair Labor Standards Act, this position is an exempt position. It is a full-time, salaried position (40 hour/week), for the period ***April 1, 2017-December 31, 2019***. The Stated Clerk is an Officer of the Presbytery.
- Employment:** Employment for the Presbyter position is by the Presbytery, in consultation with the Personnel Committee, and in accordance with Presbytery policies. Employment as Stated Clerk is through election by the Presbytery for a term beginning ***April 1, 2017-December 31, 2019***.
- Accountability:** As Presbyter for Healthy Congregations, the position is accountable to the Presbytery Leader. As Stated Clerk, the position is accountable to the Presbytery.

Responsibilities:

In the role of Presbyter for Healthy Congregations (PHC):

1. In accordance with the Presbytery's vision of Healthy, Vital, and Sustainable Congregations:

The role of the PHC will be to implement the transition of current mission partnerships to the Healthy Congregations model, so that the mission work of the Presbytery is accomplished primarily through partnerships in Neighborhoods and across the Presbytery.

PHC will focus first on the work of the current program and mission committees of the Presbytery (Mission & Advocacy, Congregational Development, Resource & Education, and Stewardship Development, Three Committees Collaborating and Self-Development of People). PHC will initiate a design process to identify with current and former committee members

- what work should continue, and what may be discontinued.
- what work may be done most effectively by a Healthy Congregations Team of trained, skilled, and collaborative persons consulting directly with Neighborhoods and congregations,
- and what may remain as Presbytery-initiated work.

PHC will make recommendations to the Vision & Strategy Committee and Presbytery Council on the findings, and work to develop the Healthy Congregations Team to serve Neighborhoods and congregations.

2. PHC will direct the Resource Center (now also serving the Genesee Valley Association of the United Church of Christ), and propose a model for managing the Resource Center beyond 2019. PHC will train those who will continue this work.

3. In addition, the PHC will meet with the Presbytery Council, including the Vision & Strategy Team, and consult with the Nominating Committee.

4. Upon request, PHC will visit congregations for worship and other opportunities for relationship building.

In the role of Stated Clerk:

1. As Secretary to the Presbytery:
 - Record and report minutes for Presbytery, COM, and the Presbytery Council.
 - Serve as parliamentarian to those bodies, including advising on *Robert's Rules of Order*
 - Prepare Omnibus motions and the Stated Clerk's Report, the Presbytery Council Report and the COM Report for Presbytery Meetings
 - Maintain membership rolls of Teaching Elders (Ministers of Word and Sacrament), Commissioned Ruling Elders, and Certified Christian Educators.
 - Handle official correspondence, and attest to the actions of the Presbytery, and respond to inquiries regarding a Teaching Elder's standing in the Presbytery, in accordance with the Book of Order.
 - Complete the Annual Statistical Report with the clerks of session to submit it to the Office of General Assembly; report to the Presbytery.
2. Recruit, orient, guide and follow up with Investigative Committees, in accordance with Rules of Discipline and Presbytery procedures; resource Administrative Commissions as requested.
3. Supervise the annual reading of the minutes of the councils of congregations.
4. Participate in the Synod and General Assembly events appropriate to the position, including the reading of Presbytery's minutes.
5. Fulfill such other duties as may be called for in the Book of Order and policies of the Presbytery.

It is anticipated that the proportion of the PHC to SC work will be 80%/20% in the aggregate. This will be monitored with the Personnel Committee quarterly.

Performance Review: An annual review by the Personnel Committee for each role will be conducted according to the Presbytery's Personnel policy. The Presbytery Council and the Committee on Ministry Leadership Team will be the evaluators for the role of Stated Clerk.